

## COMMISSIONERS PROCEEDINGS

Madison, Nebraska

November 19, 2013

The Board of Commissioners of Madison County, Nebraska met in regular session at 9:30 A.M.

Advance notice of meeting was published in the Thursday, November 14, 2013 edition of The Norfolk Daily News. A copy of said notice was mailed to each Board member. An affidavit of acknowledgment of receipt of notice of meeting as published was executed. Chairman Lee Klein called the meeting to order and notified the public of the location of the information regarding the Open Meeting Act posted in the meeting room.

Present: Commissioners Lee Klein, Jerry McCallum, and Christian Ohl, County Highway Superintendent Richard Johnson, County Clerk Nancy Scheer, Norfolk Daily News reporter Jerry Guenther, and WJAG reporter Paul Hughes. Dispatch Supervisor Sandy Habrock was present until 9:43 A.M. County Sheriff Vern Hjorth was present from 9:32 A.M. to 9:43 A.M.

Chairman Klein read the following consent agenda items into the record:

- 1) Approval of minutes of November 5, 2013 and November 13, 2013 meetings
- 2) Acknowledge receipt of the continuation Certificate for the Official Bond of Lynne Koski as Treasurer of Northeast Community College
- 3) Authorization for County Board Chairman to execute a lease agreement with Pitney Bowes for a digital mailing system
- 4)

RESOLUTION #2013-52  
PRELIMINARY ENGINEERING SERVICES AGREEMENTY – BK1210  
SUPPLEMENTAL AGREEMENT NO. 1  
MADISON COUNTY

WHEREAS, Madison County and CH2M Hill Inc., have previously executed a preliminary engineering services agreement for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal funds;

WHEREAS, Madison County understands that it must continue to strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of this Federal-aid project; and

WHEREAS, Madison County and CH2M Hill Inc., wish to enter into a supplemental preliminary engineering services agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

BE IT RESOLVED by the Board of Commissioners of Madison County, Nebraska that Lee Klein, Chair of the Madison County Board of Commissioners is hereby authorized to sign the attached preliminary engineering services Supplemental Agreement No. 1 between Madison County and CH2M Hill Inc.

Madison County is committed to providing local funds for the project as required by the Project Program Agreement and any Supplemental Project Agreements.

NDOR Project Number: ER-2895(2)  
NDOR Control Number: 32180  
Project Location: Meadow Grove North

5)

RESOLUTION #2013-53  
PRELIMINARY ENGINEERING SERVICES AGREEMENT – BK1209  
SUPPLEMENTAL AGREEMENT NO. 1  
MADISON COUNTY

WHEREAS, Madison County and CH2M Hill Inc. have previously executed a preliminary engineering services agreement for a transportation project for which the Local Public Agency (LPA) would like to obtain Federal Funds;

WHEREAS, Madison County understands that it must continue to strictly follow all Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of this Federal-aid project; and

WHEREAS, Madison County and CH2M Hill Inc. wish to enter into a supplemental preliminary engineering services agreement setting out modifications and/or additional duties and/or funding responsibilities for the Federal-aid project.

BE IT RESOLVED by the Board of Commissioners of Madison County, Nebraska that Lee Klein, Chairman of the Madison County Board of Commissioners is hereby authorized to sign the attached preliminary engineering services Supplemental Agreement No. 1 between Madison County and CH2M Hill Inc.

Madison County is committed to providing local funds for the project as required by the Project Program Agreement and any Supplemental Project Agreements.

NDOR Project Number: ER-2915(3)  
NDOR Control Number: 32181  
NDOR Project Description: Battle Creek North

Motion was made by McCallum and seconded by Ohl to approve the consent agenda. Roll call vote: Ayes, Klein, McCallum, and Ohl. Nays, none. Motion carried.

Motion was made by Ohl and seconded by McCallum to approve the regular agenda. Roll call vote: Ayes, Klein, McCallum, and Ohl. Nays, none. Motion carried.

County Sheriff Vern Hjorth and Dispatch Supervisor Sandy Habrock were present for discussion on the award of a contract for an E911 call processing system. Ms. Habrock reported that the demonstrations from the two companies who submitted bids were conducted on November 15th. She explained that a bid summary report was prepared and given to each Board member, which included base prices and additional prices for components necessary to reflect comparable bids. She stated that there is a significant difference between the total costs of the two systems. Ms. Habrock explained that other entities in the area are installing equipment from Emergency Call Works and having a call processing system that is compatible with other systems in the area is very important. She stated that the cost for new updates on the equipment from Emergency Call Works is included in the base price of the system. She explained that the base price from Solacom includes access to the updates, so there may be additional charges involved for updates to the system in the future.

Commissioner McCallum questioned what the network clock was on the call processing system of Emergency Call Works. Ms. Habrock responded that the network clock ties all the computers together so that only one time is reflected and, from a legal aspect, it is very important to have a synchronized system.

Commissioner Klein stated that one difference between the bids is that Solacom does not use products off the shelf and all components must be purchased from Solacom. Ms. Habrock responded that this could be one drawback with the Solacom system; however, any products can be used on the Emergency Call Works such as a computer purchased locally.

Ms. Habrock stated that she has a problem with coming up with enough good reasons to recommend the Emergency Call Works system because there is a significant difference between the two bid amounts. She stated that she likes the Solacom call processing system; but, in her opinion, the main criteria to consider is whether the County wants to purchase the same system that other entities in the area are installing so it is compatible and could be tied into other area systems if required and if the County Board wants to spend the extra money to have this option.

Chairman Klein questioned what system is being used by the City of Norfolk and Ms. Habrock responded that Norfolk has a system installed by Emergency Call Works. Commissioner McCallum questioned if the difference in price between the two bids could be saved over the life of the system by purchasing products for the system locally instead of buying them directly from the company installing the system. Ms. Habrock responded that purchasing additional equipment locally, plus free upgrades to the equipment over the six years of the contract, may possibly make up most of the difference between the two bids. In addition, she stated that the benefits of tying into another system in the area may be beneficial. She reported that Emergency Call Works has E911 call processing systems in Boone, Knox, and Platte Counties.

Commissioner McCallum questioned if there was a potential payback to the County by accepting the bid which has a higher cost and Ms. Habrock responded that the County would make up some of the difference, but not the entire difference. She explained that one significant advantage of accepting the bid from Emergency Call Works is the compatibility with other call processing systems in the area.

Ms. Habrock stated that one problem with accepting the higher bid is that adequate funds have not been included in the 911 Emergency Fund for the more expensive system. She explained that if the Board accepts the high bid, funds would be available in the 911 Emergency Fund to pay for the system; however, additional funds would need to be appropriated for operating expenses for the remainder of the fiscal year.

Chairman Klein stated that the report prepared by Ms. Habrock states that Solacom is willing to test their system with the Lenovo products used throughout the County. Ms. Habrock pointed out that Solacom will charge a fee for testing the Lenova products with their system. She stated that although she liked the Solacom system during the demonstration, the functionality and lack of compatibility with other systems in the area did not appeal to her.

Chairman Klein stated that the compatibility with area systems is a big factor to consider in case the call processing system fails. County Highway Superintendent Richard Johnson questioned when payment is required for the new system and Ms. Habrock responded that the bid specifications set the bid award for this date. She explained that the cost of the new system could be paid from the 911 Emergency Fund. Commissioner McCallum suggested that the new system be paid from the 911 Emergency Fund and that would allow time for the budget committee to search for funds for future operating expenses.

County Highway Superintendent Richard Johnson questioned if the company wants the entire payment prior to the end of the fiscal year and Ms. Habrock responded that the County must to pay approximately 60% when the equipment is ordered and the balance would be due after installation of the equipment. County Clerk Nancy Scheer inquired if money from the inmate commissary fund could be used to pay for part of the call processing system and County Sheriff Vern Hjorth responded that the inmate funds can only be used for the welfare of the inmates. He stated that the call processing system installation should be completed by March 2014, so the balance would be due during this fiscal year.

Sheriff Hjorth stated that the E911 Emergency Fund has approximately \$220,000 budgeted and the call processing system from Emergency Call Works costs approximately \$191,000, so there is a good chance that the operating expenses for the current fiscal year could be covered, but he wants the Board to be aware that supplemental funds may be needed before the end of the fiscal year. Sheriff Hjorth stated that they may be able to delay the installation by one month.

Ms. Habrock stated that she can't guarantee how much money would be required because there are usually additional expenses associated with installation of a new system. Chairman Klein stated that when analyzing the bids, the Board must consider criteria other than just the cost and he likes the idea of having equipment that is compatible with area communities. Commissioner Ohl questioned if the cost factor is put aside, if Ms. Habrock would recommend awarding the bid to Emergency Call Works and Ms. Habrock responded that she would recommend accepting the bid from Emergency Call Works because of the compatibility with equipment in area communities.

After discussion, it was moved by McCallum and seconded by Ohl to accept the bid submitted by Emergency Call Works for an E911 call processing system. Roll call vote: Ayes, Klein, McCallum, and Ohl. Nays, none. Motion carried.

Chairman Klein announced that the Board would like to table the agenda item for setting the County Officials' salaries for the next elective term of office, but keep the item on the agenda until a decision is made. Motion was made by McCallum and seconded by Ohl to table the agenda item to set County Officials' salaries until further study of the issue is completed. Roll call vote: Ayes, Klein, McCallum, and Ohl. Nays, none. Motion carried.

The following written reports were reviewed:

- 1) County Clerk October fee report
- 2) County Treasurer fund balance report
- 3) Register of Deeds October fee report
- 4) Sale of surplus property report
- 5) Letter of thanks from Madison County Historical Society

The following claims were audited:

GENERAL FUND

Total Net Payroll		122,458.09
Ronald Albin	Legal Services, District Court	1,695.69
American Family Life Assurance Company	Insurance Premiums	619.53
Ameritas Life Insurance Corporation	Insurance Premiums	370.48
Antelope County Clerk	Services, Mileage, Juvenile Diversion	440.50
Appeara	Mat Service, Courthouse	299.09
Appeara	Mat Service, Public Defender	52.86
AS Central Services	Data Processing Costs, County Clerk	48.25
AS Central Services	Data Processing Costs, County Treasurer	150.25
AS Central Services	Data Processing Costs, County Sheriff	32.00
Battle Creek Enterprise	Publication Costs, Planning and Zoning	14.86
Big Red Printing	Supplies, County Court	343.82
Black Hills Energy	Gas Service, Courthouse	190.28
Black Hills Energy	Gas Service, County Jail	193.96
Blue Cross Blue Shield of Nebraska	Insurance Premiums	948.92
Bob Barker Company Inc.	Uniforms, County Jail	68.11
Bomgaars	Supplies, County Sheriff	86.91
Brady & Amy's Inc.	Fuel, Courthouse	47.61
Brady & Amy's Inc.	Fuel, County Sheriff	1,265.95
Brandl Electric	Services, Courthouse	345.47
Leah Buhrman	Mileage, District Court	73.45
Business Telecommunication Systems	Telephone Equipment, Public Defender	3,835.84
Business Telecommunication Systems	Equipment, Probation	1,441.00
Cableone	Internet Services, Public Defender	300.57
Cableone	Internet Services, Probation	169.96
Cableone	Internet Services, Courthouse	125.56
CBM Food Service	Meals, County Jail	6,837.11
Century Link	Telephone Service, County Jail	17.66
Century Link	Telephone Service, Probation	305.96
Maria Izabel Chavez	Interpreting Services, County Sheriff	151.00
Maria Izabel Chavez	Interpreting Services, Law Enforcement	218.50
Choice Foods	Supplies, Public Defender	19.23
City of Madison	Utilities, Public Defender	201.49
City of Madison	Utilities, Courthouse	2,418.08
City of Madison	Utilities, County Jail	4,208.38
Colonial Life and Accident Insurance	Insurance Premiums	247.46
Complete Floor Maintenance Company	Services, Probation	231.00
Complete Floors Inc.	Supplies, County Clerk	109.00
Complete Pest Elimination, Inc.	Services, County Jail	125.00
Connecting Point	Supplies, Data Processing	158.00
Connecting Point	Repairs, County Sheriff	100.00
Connecting Point	Repairs, County Jail	96.00
Connecting Point	Internet Services, Veterans' Service Office	38.95
Connecting Point	Internet Services, Planning and Zoning	15.00
Connecting Point	Services, Storage, Service Contract, Courthouse	2,292.45
Copycraft Printing	Uniform, County Jail	36.94
Discount Dent Supply.com	Supplies, County Jail	571.20
Eakes Office Plus	Supplies, District Court	46.97
Eakes Office Plus	Supplies, County Court	4,422.00
Eakes Office Plus	Supplies, County Sheriff	359.90
Eakes Office Plus	Supplies, County Attorney	210.90
Eakes Office Plus	Supplies, County Jail	41.99
Eakes Office Plus	Supplies, Probation	126.50
Eastern Auto Service Inc.	Repairs, County Sheriff	181.39
ECMC	Garnish of Wages	142.34
Electronic Engineering	Repairs, Equipment, County Jail	484.33
Enviromaster, Inc.	Supplies, County Jail	60.00
Ewalt Law Office	Legal Services, County Court	346.00
Faith Regional Health Services	Medical Services, County Jail	5,126.35
Federal Supply USA	Supplies, County Jail	315.61
Field's Hardware	Supplies, Courthouse	21.70
Field's Hardware	Supplies, County Jail	38.51
First Concord Benefits Group	Flexible Benefit Plan, Deductible Buy Down	5,896.61
Fitzgerald, Vetter & Temple	Legal Services, County Court	1,126.04
Floor Maintenance	Supplies, County Jail	1,040.89
Floor Maintenance	Supplies, Probation	206.99
Galls/Quartermaster	Equipment, County Sheriff	856.83
Great America Financial Services	Copier Maintenance, Public Defender	173.08
Gvision Inc.	Repairs, Data Processing	100.00
Jeff Hackerott	Fuel, Reappraisal	48.51
Hilliges and Associates, L.L.C.	Services, Law Enforcement	250.00
Holt County Sheriff	Service Fees, District Court	42.66
Joseph Hurd	Mileage, County Attorney	90.40
HyVee East Pharmacy	Prescriptions, County Jail	14.99
ID Card Group	Supplies, County Sheriff	264.00

Jack's Uniforms & Equipment	Uniforms, County Sheriff	601.49
Jerry's Service Center	Repairs, Juvenile Diversion	40.00
Nancy Jochum-Schramm	Court Reporting, Mileage, Mental Health	183.90
John's Disposal	Garbage Service, Probation	55.00
John's Disposal	Garbage Service, Veterans' Service Office	19.50
Keenan Law, P.C., L.L.O.	Legal Services, County Court	2,166.25
Marian Kirby	Court Reporting, Law Enforcement	540.50
Louderback Drug	Prescriptions, County Jail	730.67
Love Signs	Signs, County Jail	90.00
Madison County Clerk	Tax Deposit	45,808.66
Madison County Clerk of District Court	Fees, District Court	785.00
Madison County Sheriff Inmate Fund	Supplies, County Jail	317.83
Madison County Sheriff	Fees, County Court	282.35
Madison County Sheriff	Fees, District Court	129.08
Madison County Sheriff	Service Fees, Mental Health	56.24
Madison County Treasurer	Insurance Reimbursement	134.55
Madison National Life	Insurance Premiums	116.53
Catherine McKay	Mileage, District Court	22.60
Kyle Melia	Postage, Public Defender	93.52
Menards	Supplies, County Sheriff	4.98
Microfilm Imaging Systems Inc.	Supplies, Register of Deeds	45.20
Microfilm Imaging Systems Inc.	Equipment Rental, County Court	218.00
Microfilm Imaging Systems Inc.	Equipment Rental, Law Enforcement	70.00
Midwest Plumbing & Heating	Repairs, County Jail	372.42
Mimick Motor Company	Repairs, County Sheriff	143.42
MIPS Inc.	Computer Support, County Treasurer	1,110.53
Morland, Easland & Lohrberg, P.C.	Legal Services, District Court	412.50
Morrissey Motor Company	Repairs, Reappraisal	37.00
Moyer & Moyer	Legal Services, County Court	621.50
Nebraska Association of County Officials	Registrations, County Officials	1,320.00
Nationwide Retirement Solutions	Deferred Compensation	1,005.00
Nebraska Child Support Payment Center	Garnish of Wages	276.92
Nebraska Department of Agriculture	Registration, Noxious Weed	25.00
Nebraska Department of Revenue	Registrations, County Assessor	170.00
Nebraska Health and Human Services	State Institution Costs	813.00
Nebraska Law Enforcement Training Center	Testing, County Jail	20.00
Nebraska Public Power District	Utilities, Probation	508.80
Norfolk Alignment	Repairs, County Sheriff	64.00
Norfolk Auto Center	Repairs, Noxious Weed	31.50
Norfolk Daily News	Publication Costs, Reappraisal	100.75
Norfolk Daily News	Publication Costs, Courthouse	213.53
Norfolk Winair Company	Supplies, Courthouse	47.04
Norm Nykodym	Lawn Service, Public Defender	120.00
Mike O'Brien	Mileage, Juvenile Diversion	71.76
Sherry Peterson	Mileage, Juvenile Diversion	229.39
Platte County Court	Copies, Law Enforcement	2.50
Platte County Sheriff	Service Fees, County Court	6.00
Presto-X	Services, Courthouse	84.84
Racom Corp	Services, County Sheriff	88.00
Ramada Inn Kearney	Lodging, Election Commissioner	77.00
Redwood Toxicology Lab	Testing, Juvenile Diversion	174.50
Redwood Toxicology Lab	Testing, Probation	179.55
Reigle Implement Co. Inc.	Supplies, Courthouse	16.90
Retirement Plans Division of Ameritas	Employee Share Retirement	8,137.83
Retirement Plans Division of Ameritas	Employer Share Retirement	11,916.24
Marjorie Schaffer	Mileage, Meals, District Court	113.22
Nancy Scheer	Mileage, County Clerk	97.75
Schroeder Land Surveying	Services, County Surveyor	1,520.00
Security Shredding	Services, Probation	245.00
Shell Fleet Plus	Fuel, Reappraisal	199.86
Shell Fleet Plus	Fuel, County Sheriff	3,178.67
Shopko Stores Operating Co. L.L.C.	Supplies, Planning and Zoning	9.02
Shopko Stores Operating Co. L.L.C.	Supplies, Noxious Weed	9.02
Short Stop	Fuel, County Sheriff	201.22
Signal 88 Security	Guard Services, County Jail	262.50
Stratton, DeLay, Doele, Carlson, & Buettner, P.C. ,L.L.O.	Legal Services, District Court	2,195.80
Michelle Sullivan	Mileage, Juvenile Diversion	185.89
Super 8 Lincoln Cornhusker	Lodging, District Court	49.99
Thomson Reuters	Subscription, County Attorney	568.05
David Uher	Legal Services, County Court	1,333.61
US Bank Corporate Payment System	Registrations, Lodging, Meals, County Attorney	714.19
US Bank Corporate Payment System	Fuel, Supplies, Meals, Lodging, County Sheriff	617.19
US Bank Corporate Payment System	Lodging, County Jail	93.13
Verizon Wireless	Telephone Services, Planning and Zoning	68.83
Verizon Wireless	Telephone Services, Noxious Weed	62.90
Verizon Wireless	Telephone Services, Courthouse	33.16
Verizon Wireless	Telephone Services, Juvenile Diversion	256.51

Western Office Technologies	Supplies, County Clerk	17.40
Western Office Technologies	Copier Maintenance, County Assessor	35.46
Western Office Technologies	Supplies, Planning and Zoning	58.69
Western Office Technologies	Supplies, Noxious Weed	58.69
Western Office Technologies	Supplies, Copier Maintenance, County Court	1,256.64
Western Office Technologies	Supplies, Public Defender	283.94
Western Office Technologies	Supplies, County Sheriff	33.58
Western Office Technologies	Supplies, County Attorney	197.76
Western Office Technologies	Supplies, Veterans' Service Office	134.57
Wex Bank	Fuel, County Sheriff	899.11
Your DUI Pro	Training, Public Defender	598.00
Zippy Lube	Repairs, County Sheriff	139.45
Zodiac Properties, L.L.C.	Rent, Probation	8,060.67

#### ROAD/BRIDGE FUND

Total Net Payroll		29,233.22
American Family Life Assurance Company	Insurance Premiums	306.75
Ameritas Life Insurance Corporation	Insurance Premiums	128.56
Appeara	Towel Service	219.55
B's Enterprises	Supplies	87.00
Battle Creek Farmers Coop	Fuel	9,970.29
Bauer Built Tire	Repairs, Tires	10,187.60
Black Hills Energy	Gas Service	59.83
Blue Cross Blue Shield of Nebraska	Insurance Premiums	79.87
Brady & Amy's Inc.	Fuel	700.05
Brandl Electric	Repairs	248.97
Carquest Auto of Norfolk	Parts	23.51
Colonial Life and Accident Insurance	Insurance Premiums	121.80
Connecting Point	Internet Services	15.00
D & M Machinery	Parts	18.08
D W Kohlhoff Truck Repair	Repairs	100.00
Eisenmann Supplies Inc.	Parts	72.88
Field's Hardware	Shop Supplies	59.93
Filter Care of Nebraska	Services	204.90
First Concord Benefits Group	Flexible Benefit Plan, Deductible Buy Down	1,003.15
Graham Tire Company	Tires	177.00
Tom Hintz	Building Repairs	751.03
Hradec Diesel Inc.	Parts	18.42
Johnson Engineering Company	Bookkeeping and Engineering Services	1,660.00
K & C Grain Inc.	Salt	1,613.65
Ken's Trailer Sales & Repair	Parts	14.40
Madison County Clerk	Tax Deposit	10,384.68
Madison County Treasurer	Insurance Reimbursement	33.21
Madison National Life Insurance Co., Inc.	Insurance Premiums	42.50
Matheson Tri-Gas Inc.	Shop Supplies	112.10
Matteo Sand & Gravel Company Inc.	Gravel	44,020.21
Meisinger Oil Company	Fuel	12,487.15
NACO	Registration	120.00
Nebraska Child Support Payment Center	Garnish of Wages	93.24
Nebraska Public Power District	Utilities	122.07
Nebraska Truck & Equipment Company Inc.	Parts	237.75
NMC Exchange, L.L.C.	Repairs	2,357.99
Norfolk Auto Supply	Parts	107.99
Norfolk Implement Inc.	Parts	576.83
Pioneer Telephone	Telephone Services	50.62
Red Bud Hardware Inc.	Shop Supplies	107.61
Reigle Implement Co. Inc.	Parts	130.95
Retirement Plans Division of Ameritas	Employee Share Retirement	1,816.73
Retirement Plans Division of Ameritas	Employer Share Retirement	2,725.02
Telebeep Wireless	Internet Services	119.85
The Pit Stop	Fuel	1,375.76
Truck Center of Norfolk	Parts	173.37
Verizon Wireless	Telephone Services	187.62
Weldon Parts Inc.	Parts	865.78
West Lumber Company	Shop Supplies	5.21
White Star Oil Company	Fuel	220.70
Willow Creek Sand & Gravel	Gravel	98.51
Zoubek Oil Company Inc.	Fuel	3,307.42

#### VISITORS PROMOTION FUND

Norfolk Area Visitors Bureau	Administrative Expense, Advertising	684.13
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VISITORS IMPROVEMENT FUND

Norfolk Area Visitors Bureau	Supplies, Advertising	11,662.76
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INHERITANCE TAX FUND

Battle Creek Public Library	Annual Funding	7,500.00
Madison Public Library	Annual Funding, Subscription	8,705.00
Newman Grove Public Library	Annual Funding	7,500.00
Northeast Community College	Annual Funding	100,000.00

911 EMERGENCY FUND

Eastern Nebraska Telephone	Telephone Services	127.86
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LAW ENFORCEMENT OPERATING FUND

Davis Distributors, Inc.	Supplies	252.43
Madison County Sheriff Inmate Fund	Supplies	2,702.03

DRUG COURT FUND

Redwood Toxicology Lab	Testing	119.70
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Motion was made by Ohl and seconded by McCallum to approve the claims as audited and authorize the County Clerk to issue checks for payment of said claims. Roll call vote: Ayes, Klein, McCallum, and Ohl. Nays, none. Motion carried.

The Board adjourned at 10:04 A.M. to Tuesday, December 3, 2013 at 9:30 A.M.

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County Clerk Nancy Scheer

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Lee Klein, Chairman  
County Board of Commissioners