

Commissioner's Record No. 25

MADISON COUNTY, NEBRASKA

BOARD OF EQUALIZATION

Madison, Nebraska

September 5, 2018

The Board of Equalization of Madison County, Nebraska met at 9:00 A.M.

Advance notice of meeting was published in the Thursday, August 30, 2018 edition of The Norfolk Daily News and posted on the Madison County website. A copy of said notice was mailed to each Board member. An affidavit of acknowledgment of receipt of notice of meeting as published was executed. Chairman Ron Schmidt called the meeting to order and notified the public of the location of the information regarding the Open Meeting Act posted in the meeting room.

Present: Commissioners Christian Ohl, Jim Prauner, and Ron Schmidt, County Assessor Jeff Hackerott, County Treasurer Donna Primrose, and County Clerk Nancy Scheer.

Motion made by Prauner and seconded by Ohl to approve the agenda for the meeting. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Chairman Schmidt opened a public hearing at 9:02 A.M. to receive testimony regarding the following motor vehicle exemption applications:

Community Bible Church, 401 East Park Avenue, Norfolk	2008 Chevrolet Express Van
Community Concern of Norfolk, Inc., 222 North 4th Street, Norfolk	2017 Dodge Caravan
Countryside Home, 703 North Main Street, Madison	2008 Ford Ranger Pickup
Improved Living, Inc., 111 South Pine Street, Norfolk	1998 Ford Club Wagon
Mosaic, 105 East Norfolk Avenue, Suite 200, Norfolk	2015 Chevrolet Malibu, 2016 Chevrolet Impala, 2004 Chevrolet Astro Van, 2011 Chevrolet Cruze, 2008 Chevrolet Express Van (2), 2014 Chevrolet Express Van, 2016 Dodge Caravan (2), 2011 Dodge Caravan, 2010 Chevrolet Express Van (4), 2010 Toyota Sienna (2), 2011 Toyota Sienna (2), 2015 Dodge Caravan (2), 2010 Chevrolet Impala, 2012 Toyota Prius, 2016 Toyota Prius, 2015 Chevrolet Cruze, 2006 Chevrolet Uplander, 2007 Chevrolet Express Van

Nebraska District Council Assemblies of God, 200 North Victory Road, Norfolk	1997 Utility Van Trailer
Northern Heights Baptist Church, P.O. Box 1311, Norfolk	2014 Ford Van
Orphan Grain Train Inc., 601 West Phillip Avenue, Norfolk	2011 Homemade Enclosed Utility Trailer
Norfolk Catholic School/Sacred Heart Church, 204 South 5th Street, Norfolk	2005 Chevrolet Van
The Salvation Army, 610 West Norfolk Avenue	1991 Ford Pickup, 1998 Ford Pickup, 2014 Dodge Caravan, 2015 GMC Van, 2003 GMC Savana, 2001 Ford Step Van, 1984 Mono Van, 2017 GMC Savana

County Treasurer Donna Primrose reported that all organizations were previously approved. No public comments were received.

Chairman Schmidt closed the hearing at 9:05 A.M.

Motion made by Prauner and seconded by Ohl to approve the motor vehicle exemption applications as submitted. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Motion was made by Prauner and seconded by Ohl to approve the minutes of the August 7, 2018 meeting. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

County Assessor Jeff Hackerott presented the following tax list corrections:

- #3412: Steve and Theresa Perry, 83658 556th Avenue, Norfolk
Addition to the tax rolls in the amount of \$1.70 for acceleration of 2018 real estate taxes due to removal of a 1974 Shangri-La mobile home from Bourelle Mobile Home Court
- #3413: Steve and Theresa Perry, 83658 556th Avenue, Norfolk
Addition to the tax rolls in the amount of \$1.70 for acceleration of 2018 real estate taxes due to removal of a 1967 Safeway mobile home from Bourelle Mobile Home Court

The Board of Equalization adjourned at 9:06 A.M.

Nancy Scheer
Madison County Clerk

Ron Schmidt, Chairman
County Board of Equalization

COMMISSIONERS PROCEEDINGS

Madison, Nebraska

September 5, 2018

The Board of County Commissioners of Madison County, Nebraska met in regular session at 9:30 A.M.

Advance notice of meeting was published in the Thursday, August 30, 2018 edition of The Norfolk Daily News and posted on the Madison County website. A copy of said notice was provided to each Board member. An affidavit of acknowledgment of receipt of notice of meeting as published was executed.

Following a moment of Silence and the Pledge of Allegiance to the flag of the United States of America, Chairman Jim Prauner called the meeting to order and notified the public of the copy of the Open Meetings Act posted in the meeting room.

Present: Commissioners Christian Ohl, Jim Prauner, and Ron Schmidt, and County Clerk Nancy Scheer. County Highway Superintendent Richard Johnson was present until 11:25 A.M. Zoning Administrator Heather McWhorter and County Weed Superintendent Don Svitak were present at various times during the meeting. Norfolk Daily News reporter Jerry Guenther and US92 reporter Cody Ronnfeldt were present until 11:05 A.M.

Chairman Prauner read the following consent agenda items into the record:

- 1) Approval of minutes of the August 21, 2018 meeting
- 2) Approval of Hintz's Subdivision in Section 18-24-1, which is located approximately 2½ miles east of the City of Norfolk along 837th Road
- 3) Authorize Connecting Point to analyze the data systems in the County Courthouse, Jail, and remote County locates and provide recommendations for VOIP phone system and fiber lines
- 4) Authorization to advertise for bids for a motor grader for the road department
- 5) Authorization to spend \$5,800.00 for relocation of power lines on South 37th Street Paving Project
- 6) Approval of agreement with Disastrophy, Inc. to provide services to re-write computer software programs used by County offices and authorization for County Board Chairman to execute the agreement

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7)

RESOLUTION #2018-49
APPROVAL OF PRELIMINARY PLANS AND SPECIFICATIONS (PS & E) PACKAGE
MADISON COUNTY

WHEREAS, Madison County and State of Nebraska entered into an LPA Program Agreement for State to assist County in the development and construction of an LPA Federal-aid transportation project; and

WHEREAS, The State or the design consultant has developed the project plans to the point where they are ready to submit to State's PS & E Section for final edits for a bid letting; and

WHEREAS, The LPA Program Agreement requires the county to review the preliminary PS & E package and either request modification or approve them as acceptable at this stage; and

WHEREAS, Madison County wishes to approve the preliminary PS & E package as prepared.

BE IT RESOLVED by the Board of Commissioners of Madison County, Nebraska that James Prauner, Chairman of the Madison County Board of Commissioners is hereby authorized to sign the bottom of this resolution and submit it to the State signifying the County's approval of the preliminary PS & E package.

NDOR Project Number: ER-2915(3)
NDOR Control Number: 32181
NDOR Project Description: Battle Creek North

Motion was made by Ohl and seconded by Schmidt to approve the consent agenda. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Motion was made by Ohl and seconded by Schmidt to approve the regular agenda. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Pursuant to published legal notice in the Friday, August 24, 2018 edition of the Norfolk Daily News, Chairman Prauner opened a public hearing at 9:39 A.M. to receive comments regarding the conditional use permit application of Doug Sunderman to construct a house on less than 40 acres on Replat of Jean E. McGinnis Hill's Lot Split in Section 28-23-1, which is located approximately 5 miles south of the City of Norfolk.

Zoning Administrator Heather McWhorter reported that the applicant wants to divide 7.94 acres and build a house on the north parcel. She explained that the property is zoned AG2-General Agriculture and it meets the density requirements. She stated that in AG2, three homes can be built, which doesn't include the original farmstead; so, this house will be the last house that can be built in the quarter section. She stated that the application received unanimous approval from the Planning Commission.

The applicant, Doug Sunderman, was present. He reported that feedlot employees need housing, so he plans to build a house on this property. He said that if his heirs want to sell the property in the future, it would be a separate parcel.

Commissioner Schmidt asked if the parcel has a well and Mr. Sunderman responded that there is a well for another house that they are currently fixing up. He stated that he plans to use one well for both houses; but, if the property is ever sold, then a separate well would need to be drilled. Commissioner Schmidt stated that there was a problem in this area several years ago with domestic wells, so he questioned if the well was dug down to shale. Mr. Sunderman replied that a new well was dug several years ago. Commissioner Schmidt said that he was concerned about good water in this area.

Chairman Prauner asked if there was access to the property with another driveway. Mr. Sunderman replied that another driveway should be installed off Old Hwy. 81. Commissioner Schmidt asked if a culvert would need to be installed and if the driveway would be installed in a dangerous location. Mr. Sunderman responded that a culvert would be required and that he hasn't checked the site distance. Commissioner Ohl said that this property is located in his road district and that he and the road foreman would meet with Mr. Sunderman to assess the driveway location.

No other public comments were received in favor or opposition to the application. Chairman Prauner closed the hearing at 9:43 A.M.

After discussion, the following resolution was introduced:

RESOLUTION #2018-50

A RESOLUTION GRANTING A CONDITIONAL USE PERMIT FOR CERTAIN LAND LOCATED IN THE COUNTY OF MADISON, NEBRASKA UNDER AUTHORITY GRANTED BY THE MADISON COUNTY ZONING AND SUBDIVISION RESOLUTION AND LEGISLATIVE BILL 186 (1978)

WHEREAS, a recommendation has been received from the Madison County Joint Planning Commission and

WHEREAS, notice of public hearing was published in the August 24, 2018 edition of The Norfolk Daily News, and a public hearing was held by law.

WHEREAS, the Madison County Joint Planning Commission and the Madison County Board of Commissioners have established the following Statement of Finding of Facts:

1. This application is consistent with the Madison County Comprehensive Plan, Zoning and Subdivision Regulations and the Zoning Map.
2. The property is zoned AG-2 General Agriculture and meets the density requirements for the Zoning district.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Madison County, Nebraska, hereby grant a Conditional Use Permit to Doug Sunderman to construct a home on less than 40 acres on the REPLAT OF JEAN E. MCGINNIS HILL'S LOTSPPLIT described as:

Located in the E½ of the NE¼ of Section 28, Township 23 North, Range 1 West of the 6th P.M., Madison County, Nebraska.
(see attached)

This Conditional Use Permit shall be subject to the following conditions in addition to those established with the Madison County Zoning and Subdivision regulations:

1. This Conditional Use Permit is permanent and may be transferred between owners.
2. This Conditional Use Permit allows a single family home on less than 40 acres.
3. With the passage of this permit, the applicant and/or residence builder realizes that the new residence is going to be subject to livestock odors, dust and general nuisances. This does not mean that the applicant is giving up the right to be protected by Madison County and the State of Nebraska.
4. The applicant should be aware it is his responsibility to remove any Nebraska Noxious Weeds found on the property at any time after the approval of this application by the County Board of Commissioners.
5. A copy of the signed permit must be recorded with the County Register of Deeds office by applicant.
6. A zoning permit must be obtained from the Zoning office before construction begins on the residence.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that upon taking effect of this Resolution, the above Conditional Use Permit shall be entered and shown on the Official Zoning Map of Madison County, previously adopted by reference, and said zoning map is hereby reincorporated as a part of the Madison County, Nebraska Zoning and Subdivision Resolution as amended.

Motion was made by Schmidt and seconded by Ohl that the foregoing resolution be adopted and that the Replat of Jean E. McGinnis Hill's Lot Split be approved. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

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Pursuant to published legal notice in the Wednesday, August 29, 2018 edition of the Norfolk Daily News, Chairman Prauner opened a public hearing at 9:47 A.M. to receive citizens' comments regarding the proposed county budget for the 2018-2019 fiscal year. Citizen Roger Acklie, Zoning Administrator Heather McWhorter, Weed Superintendent Don Svitak, and two members of the media were in attendance during the hearing.

A power point presentation prepared by Commissioner Ohl, which summarized the 2018-2019 fiscal year proposed budget, was explained. Commissioner Ohl stated that the power point outlines information that was compiled by the budget committee. He reported that the first slide is a chart reflecting the total budget amounts in each fund and the percentage of change compared to the prior year. He said that the total budget increased 5.49% from the prior year. County Clerk Nancy Scheer reported that the budget totals \$39,514,984 compared to the prior fiscal year budget of \$37,458,480. Commissioner Schmidt explained that the largest part of the budget increase is for road projects which includes Benjamin Avenue, three miles of 61st Street, 37th Street project, and Old Hadar Road.

Commissioner Ohl explained that the second slide is a pie chart reflecting the sources of revenue. He reported that a significant portion of the revenue is from property taxes totaling \$13,287,411. He stated that the net cash balance is also a large portion of the total revenue and is necessary so that adequate funding is available to pay expenses until property taxes are paid. He reported that other revenue sources include intergovernmental and local, state, federal, and interfund transfers. County Clerk Nancy Scheer reported that interfund transfers in the amount of \$4,776,150 include funds from Federal Aid Secondary Fund to the Road/Bridge Fund to fund the operations of the road departments and also from Inheritance Tax Fund to the Federal Aid Secondary Fund to reduce the property tax amount. She explained that state revenue sources include airline tax, pro rate motor vehicle, highway allocation, motor vehicle fees, and the federal aid buyback program. She reported that local revenue sources include county officers' fees, motor vehicle taxes, in lieu of tax, boarding prisoners, lodging tax, and inheritance tax collections. She stated that other interlocal revenue includes revenue from agreements with other entities such as the interlocal agreement with Pierce County to share services of the Zoning department, an agreement with the City of Newman Grove for payment of a road project, and reimbursement from the Sanitary and Improvement Districts for road maintenance. She reported that the greatest portion of local sources are \$1.3 million for county officers' fees and \$1.2 million for motor vehicle taxes.

Commissioner Ohl reported that the third slide shows a schedule of disbursements which reflects where each dollar is spent. She stated that the largest part is personnel expense which is 31% of the total budget and includes salaries, health insurance benefits, County share FICA, and retirement benefits. He reported that capital outlays are 24% of the total budget, general operating expenses are 23% of the total budget, transfers are 14%, supplies and materials are 7%, debt servicing is 1%, and equipment rental is 1%.

Roger Acklie asked if debt servicing is to pay bonds and Commissioner Ohl responded affirmative. Commissioner Schmidt explained that the bonds were issued for paying costs of Northeast Industrial Highway. He stated that several payments are left for equipment purchases.

Commissioner Ohl explained that the fourth slide reflects the historical information for valuations and levies from 2004 through 2018. He reported that the slide reflects the valuation listed in billions and a historical lookback for several years. He stated that valuations have consistently increased, but recently agricultural valuations decreased slightly compared to several years ago when agricultural property valuations accelerated quickly. He reported that the total county valuation for 2018 is \$4,069,576,107. He stated that the yellow line on the graph is the county levy rate, which is only a portion of the total property tax costs. He said that the levy, in combination with the valuation, will determine the amount of taxes. He stated that the County Board and budget committee have tried very hard to keep the budget in line and the levy steady for the past five years.

Chairman Prauner explained that the information presented is only for Madison County, but the total tax bill includes school districts and other taxing entities. Commissioner Schmidt said that some other entities in the County are lowering their levy rates, which is good news for taxpayers.

Commissioner Ohl reported that the fifth slide reflects a valuation breakdown as distributed between agricultural land, residential, and commercial property. He explained that residential real property is 37% of the total County valuation and agricultural land makes up 39% of the total County valuation. He said that the chart reflects valuation for agricultural farm dwellings, agricultural personal property, and agricultural home sites and buildings; so, agricultural valuation is approximately 47% of the total County valuation. He reported that commercial real property is 13%, commercial and industrial personal property is 3%, and industrial real property is 2%. He stated that the total agricultural valuation has decreased relative to the remainder of the total County valuation, with an increase in residential and commercial property valuations.

Budget committee member Richard Johnson summarized that the total County budget is approximately \$39.5 million; but, approximately \$4.7 million is for transfers which are actually counted twice during the budget process.

Commissioner Schmidt explained that a number of years ago, the County was overlaying six miles of county roads each year and the County Board is getting more aggressive because they are falling behind on repair of hard surfaced roads. He said that if a hard surfaced road isn't repaired in a timely manner, the road will be ruined. He said that employees will receive approximately a 3% wage increase and the health insurance premiums also increased 3%. He explained that normal inflation increases operating costs. He stated that the County has been fortunate to keep the levy rate stable in the last several years.

Chairman Prauner stated that Road District #3 is trying to maintain existing roads by replacing asphalt roads with concrete. He explained that heavier loads are hauled on County roads and asphalt surfacing will push during warm weather. He said that replacement of asphalt roads with concrete is more costly; however, the concrete surface will last longer and repairs will be less than asphalt surfacing. He explained that asphalt roads need armor coat surfacing every two to three years, so replacement with concrete will eliminate these costs.

No public comments were received. Chairman Prauner closed the hearing at 9:58 A.M.

After discussion, the following resolution was introduced:

RESOLUTION OF ADOPTION AND APPROPRIATIONS #2018-51

WHEREAS, a proposed County Budget for the fiscal year July 1, 2018 to June 30, 2019 prepared by the budget making authority, was transmitted to the County Board on the 7th day of August, 2018, and

WHEREAS, a duly advertised public hearing on said budget was held as required by Nebraska Revised Statutes,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Madison County, Nebraska as follows:

Section 1. That the budget for the fiscal year July 1, 2018 to June 30, 2019 as categorically evidenced by the budget document be, and the same is, hereby adopted as the budget for Madison County for said fiscal year.

Section 2. That the offices, departments, activities, and institutions herein named are hereby authorized, with County Board approval, to expend the amounts herein appropriated to them during the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Section 3. That the income necessary to finance the appropriations made, and expenditures authorized, shall be provided out of the unencumbered cash balance in each fund, revenues other than taxation to be collected during the fiscal year in each fund, and property tax requirements for each fund.

Motion was made by Schmidt and seconded by Ohl that the foregoing resolution be adopted. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

The following budget message was introduced:

MADISON COUNTY, NEBRASKA BUDGET DOCUMENT BUDGET MESSAGE

Pursuant to Section 13-501 through Section 13-515 Nebraska Revised Statutes (the Nebraska Budget Act), the Board of Commissioners herewith submits the budget for Madison County for the fiscal year July 1, 2018 through June 30, 2019. The total budget requirements of \$39,514,984 will necessitate \$13,287,411 being raised by taxation, and the balance of the total requirements, \$26,227,573 will be provided by county officers' fees, highway allocation, motor vehicle tax, reimbursement from various local, state and federal sources, delinquent taxes, 2017 taxes now in the process of collection, interfund transfers, and unexpended cash balance. \$203,478 of the property tax requirements will be used to pay principal and interest on bonds previously issued to finance major road construction projects.

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The Madison County Board of Commissioners has authorized petty cash funds in the amount of \$50.00 in the Madison County Attorney's Office and in the amount of \$500.00 in the office of the Madison County Court.

The County budget is not intended to be a line item budget; however, the Madison County Board of Commissioners hereby requests and expects all county officials and department heads to contact the County Board if any expenditure will greatly exceed the amount budgeted for that purpose. The County Board of Commissioners will not approve any claims when the total budget for any office or department exceeds the amount budgeted, unless additional appropriations are approved in the manner prescribed by law.

Inheritance Tax collections are essential to the County budget and have historically been used for funding requests relating to economic development and unique improvements. The budget document includes funding to the County libraries from the Inheritance Tax Fund, which allows for these contributions without the use of property tax revenue. Generally, the largest amount of Inheritance Tax proceeds expended in any given year is for the direct purpose of reducing property taxes and the property tax levy rate. The 2018 Madison County levy rate is \$0.326507 intended to raise \$13,287,411 in property taxes. Inheritance Tax funds in the amount of \$1,000,000 were used for property tax reduction.

The Board of Commissioners recognizes the need for rural fire protection and has allocated levy authority to all rural fire districts at the rate requested, as prescribed in §77-3443 Nebraska Revised Statutes. Levy allocations were also authorized for the Norfolk Sanitary District and the Madison County Agricultural Society.

The primary factor in compiling the budget for this fiscal year was to maintain the property tax levy at or below the prior year's levy rate. The Board also attempted to reduce the cost for legal services for court appointed counsel by contracting with two law firms to provide representation for indigent defendants in cases where a conflict exists with the Public Defender.

It has been the policy of the Madison County Board of Commissioners to hold the tax levy to a feasible minimum. Madison County has no registered warrants.

Motion was made by Schmidt and seconded by Ohl that the foregoing budget message be adopted. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Pursuant to published legal notice in the Wednesday, August 29, 2018 edition of The Norfolk Daily News, Chairman Prauner opened a public hearing at 9:59 A.M. to receive citizens' comments regarding adoption of the property tax for the 2018-2019 fiscal year. Citizen Roger Acklie, Zoning Administrator Heather McWhorter, Weed Superintendent Don Svitak, and two members of the media were in attendance during the hearing.

County Clerk Nancy Scheer explained that the second public hearing is necessary to comply with the state law that requires an entity to conduct a separate public hearing if the property tax amount is different than the prior fiscal year. She reported that the property tax requirement of \$13,287,411 is an increase from the \$12,864,543 property tax requirement in the previous fiscal year. She stated that the property tax change is \$422,868, which represents an increase of 3.29%. She stated that based upon the valuation increase of \$131,904,920 from the prior year, the levy rate will be slightly less than the prior year. She reported that the levy rate will be \$0.326507 compared to the 2017 levy rate of \$0.326706. Mrs. Scheer said that the difference is a 0.06% decrease. She stated that to fund the operations of county government for 2017, the portion of property taxes on a \$100,000 home was \$326.71. She said that the same homeowner will pay \$326.51 for the County portion of property taxes for 2018, provided there was no change in the valuation of the property, which is a savings of 20 cents.

No public comments were received during the hearing. Chairman Prauner closed the public hearing at 10:05 A.M.

After discussion, the following resolution was introduced:

RESOLUTION #2018-52

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Madison County property tax request for the prior fiscal year shall be the property tax request for the current fiscal year for purposes of the levy set by the County Board of Equalization unless the Board of Commissioners adopts a resolution setting the tax request at a different amount, and

WHEREAS, the Board of Commissioners has completed the budget process and determined that the property tax required to fund the operations of Madison County for the current fiscal year is different than the property tax request for the prior fiscal year, and

WHEREAS, a public hearing was held to hear and consider comments concerning the property tax request,

NOW, THEREFORE BE IT RESOLVED that the property tax requests and levies for the 2018-2019 fiscal year for the respective funds of Madison County be set as follows:

TOTAL VALUATION	FUND	PROPERTY TAX REQUEST	LEVY
4,069,576,107	General	9,591,727	0.235694
	Road/Bridge	0	None
	Federal Aid Secondary	3,492,206	0.085813
	Visitors' Promotion	0	None
	Visitors' Improvement	0	None
	Register of Deeds Preservation & Modernization	0	None
	Drug Law Enforcement	0	None
	Drug Testing	0	None
	Community Development Grant #2	0	None
	Inheritance Tax	0	None
	911 Emergency Management	0	None
	Law Enforcement Operating	0	None
	Drug Court	0	None
	Road/Bridge Bond	203,478	0.005000
	TOTALS	13,287,411	0.326507

Motion was made by Schmidt and seconded by Ohl that the foregoing resolution be adopted. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Heather Drahota, Health and Safety Program Manager for Elkhorn Logan Valley Public Health Department, presented an update of health department activities. She submitted data briefs for radon, West Nile, and colorectal cancer. She stated that radon kits and colorectal cancer kits are distributed by Elkhorn Logan Valley Public Health Department (ELVPHD). She reported that ELVPHD staff will be participating in the PATCH health fair on September 14th and 15th.

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Ms. Drahota reported that the department trapped one mosquito that tested positive for West Nile virus. She explained that the staff traps mosquitos every other week. She stated that she learned how to set mosquito traps and then retrieve mosquitos which are sent to the State for testing. Commissioner Schmidt asked if anyone in Madison County has tested positive for West Nile virus and Ms. Drahota replied that no cases have been reported. Commissioner Ohl said that the data reflects that the number of West Nile cases in humans has declined significantly since 2003 and he asked what is attributed to the decline. Ms. Drahota responded that people take more precautions in covering up, using sprays, and eliminating standing water to prevent mosquito nesting.

Ms. Drahota reported that ELVPHD has been active in back-to-school immunizations. She stated that the annual report will be completed soon. She said that community health assessment meetings will be held in April to start the process for re-accreditation. She reported that flu shots will be starting soon so they are starting to make a schedule.

Commissioner Schmidt asked what symptoms are associated with exposure to radon. Ms. Drahota replied that she was unsure, but coughing, dizziness, and nausea may be symptoms. She stated that radon test kits are \$7.00, plus tax. She explained that the test kit must be sent to a laboratory for results. Commissioner Ohl said that a radon level above 4 should be mitigated.

No action was taken by the Board.

Judd Allen, NACO marketing representative, met with the Board. He said that NACO appreciates the County's health insurance business. He stated that there isn't any pending legislation that will affect the group health insurance. He reported that Blue Cross Blue Shield proposed a 5% rate increase, but the NACO Board of Directors used reserves to buy down the rate increase to 3%. Commissioner Schmidt asked if NACO has developed any programs to encourage employees to participate in a wellness program to reduce the rate increases. Mr. Allen replied that he and Dennis Maggart will be meeting with Larry Dix in the near future to discuss a wellness program. He said that one option discussed was a premium rebate capped at a certain percentage. Commissioner Ohl said that a variety of groups have presented information to the NACO Board of Directors regarding wellness programs. He said that one of the challenges is making an incentive that encourages employees to participate. He stated that some counties implemented a rebate or discount on insurance rates for participation in programs that provide regular screenings or encourage healthy life styles. Commissioner Schmidt said that there must be an incentive factor.

Mr. Allen reported that getting an annual screening provides benefits, but getting men to participate is difficult. He said that they are trying to identify what could be done to make a wellness program beneficial for each county. Commissioner Ohl reported that NACO implemented the telehealth program at no additional cost to the counties, which allows employees who don't have time to go to a doctor's office to use a mobile device to visit with a doctor. He said that there is a link on the employee page of the County website with information regarding identity protection services, My Blue mobile application, and the telehealth program. He stated that the County could do a better job of informing employees about these programs. Commissioner Schmidt requested information that could be posted at County worksites and Mr. Allen replied that he would email information to the County Clerk. Mr. Allen reported that NACO provided a health assessment program that employees could complete online to receive a \$25 gift card; however, only 12% of employees participated.

Mr. Allen reported that he starting working with the County on the cash-in-lieu program several years ago and there are 17 County employees who are eligible for the program, but don't participate. He said that if there is anything that he could do to help promote this program, he would assist. He stated that he could set up private meetings with individual County employees. Commissioner Ohl said that most employees who have taken the cash-in-lieu option have a spouse who has health insurance coverage available, but there was never an incentive to opt out of the County's health insurance plan. He said that the cash option saves money for the County and provides a benefit for the employee. He expressed appreciation for the cash-in-lieu opportunity. He reiterated that NACO Benefit Services was organized to provide services to counties who are members of the NACO insurance pool. He expressed appreciation for the information shared by Mr. Allen.

Mr. Allen stated that during his County visits, he meets with the Assessors and Treasurers regarding MIPS computer programs to make sure there aren't any problems or suggestions for software enhancements.

No action was taken.

Zoning Administrator Heather McWhorter, Weed Superintendent Don Svitak, and Sign Technician Travis Amen were present to discuss a building located on Bonita Drive.

Ms. McWhorter stated that they have been discussing the possibility of purchasing the shop adjacent to County property for use as a new office space for Planning and Zoning, Weed Department, and the Sign Department. She stated that, in her opinion, it will be a positive purchase for the County for several reasons. She stated that while she is content with the current office space, they are lacking sufficient room to hold productive Planning Commission meetings. She explained that the last four meetings have required members of the public to stand, as well as flow into the hallway. She stated that in order to facilitate an efficient meeting, public participation is crucial and this is handicapped by lack of ability to see and hear the proceedings that are taking place. Ms. McWhorter explained that they lack sufficient parking for the current employees and taxpayers visiting their location without invading space that the county road department has requested to leave clear of obstacles. She explained that the new facility would have more than adequate parking.

Ms. McWhorter reported the Planning Department, Sign Department, and the Sheriff's office are currently sharing a bay in the attached garage. She stated that moving to another facility will enable the road department to utilize additional space for storage of county vehicles and equipment that are currently stored in less than ideal locations. She explained that at the present time the Sign Department has equipment scattered in three locations at Norfolk, Battle Creek, and Meadow Grove. She said that the size of the new building will allow all equipment to be maintained in one location allowing efficiency of time and fuel to complete required tasks. She stated that it will also free up additional space in Battle Creek and Meadow Grove for storage of road department equipment.

Ms. McWhorter said that, historically speaking, the County is always expanding its need for storage. She said that it is rare to find a property that is adjacent to existing County property with a facility that meets their needs with no remodeling required. She stated that she is aware that the County purchased a building recently with additional office space located at the corner of Omaha Avenue and Highway 81 that is believed to have the potential to provide space for Planning and Zoning. She said that, in her opinion, this facility would not be efficient for the department. She said that Planning and Zoning has a symbiotic relationship with the County Weed department. She explained that Weed Superintendent Don Svitak also serves as the Zoning Inspector for Madison County and this requires daily contact with her and the other staff. In addition, she said that she and Mr. Svitak share an employee who moves between the two departments and for her purposes serves as Zoning Inspector for Pierce County. Ms. McWhorter explained that separating the two departments would require numerous trips back and forth between the weed building and the Planning office, requiring some type of transportation and additional fuel. She stated that she and Mr. Svitak currently share office space, which means sharing expenses. She explained that if the Planning moves to this facility, Mr. Svitak would move to the weed building, requiring the addition of internet, a phone line, and additional electricity and heating expenses that are currently combined with her costs. She stated that this move would not allow for additional storage space for the road district equipment.

Ms. McWhorter reported that she looked at the space in the Extension Office building and the only space that would be large enough for a meeting room for the Planning Commission is used by the Extension Educator. She explained that there will be 35 tables and chairs set up and that the Planning Department would need to reserve the room in advance. She reported that the other side of the building does not provide any more space than the current meeting room. She expressed appreciation for any consideration regarding purchasing a new building. She said that she has no doubt that the Board will make the best possible decision for the County and taxpayers.

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Chairman Prauner asked if any comments were received from the Planning Commission members. Ms. McWhorter responded that Mr. Acklie presented his opinion at the previous Commissioner's meeting. She reported that responses were received from four other Board members, two who said that purchasing the building would be good since their opinion is that a larger meeting space is needed. She reported that Stan Schapmann said that he would be happy to write a statement that he has attended a lot of the zoning meetings and that one of the things the presenter says is that a good meeting space is necessary to facilitate a good meeting. She reported that Richard Grant said that he is for purchasing the building as long as the levy doesn't go up and if there is some other way to pay for it. In addition, she reported that Joy Griffith said that she thought that purchasing the building would be a good idea. Commissioner Schmidt said that he heard from one Planning Commission member who thought it would be appropriate to buy the building if the cost could be kept within budget guidelines.

Commissioner Ohl said that the County is in a unique position because it's rare for adjacent property to be listed for sale. He said that the County is in a unique position since purchase of a building is not urgent. He stated that financially the County is in a good position to consider this building purchase, but the Commissioners need to make sure it's at the right price. He explained that because there isn't any urgency and the County has operable space, this puts the County in a good position to look at the building. He said that Ms. McWhorter's information was helpful and comments from the Planning Commission are appreciated.

Ms. McWhorter stated that another building affects the Sign Department probably more than anyone because Mr. Amen would be able to move everything to one location. She said that the Sheriff's department would be able to move vehicles and have more room. Commissioner Schmidt reported that he looked at the space in the Extension office and saw that there was a large room, but he was unsure how it would work for a public hearing. He said that he was concerned about office space and people moving in and out of the building, especially when children are in the Extension office building. He said that the building was a good purchase for the County, but it's not set up for multiple offices unless the computer business vacates the building to make more space available.

Ms. McWhorter reported that the conference room in the Extension Office is great; but, only for a meeting, not for a public hearing. She explained that after setting up tables in a "u" shape for the Planning Commission members, there wouldn't be any additional seating for the public. She said that if the Veterans Service Office moves to this building, they would occupy two office spaces. She explained that one office has a drain in it and the Extension staff said that they would use this space for embryo washing; so, it wouldn't leave adequate space for the Planning department staff.

Commissioner Schmidt said that if the Zoning office would move to the Extension building, that doesn't open up space for County equipment and the County needs more room for equipment storage. He reported that the taxpayers are paying a lot of money for equipment that needs to sit outside. He said that if one bay in the Zoning building opens up, it would help tremendously at the Norfolk shop. Ms. McWhorter explained that the Sign Department stores the sign rack in the Battle Creek shop; so, opening up one bay at the Zoning building would allow space for the sign rack.

Commissioner Ohl said that the tenant at the Extension office, Sterling Computers, is a great employer and a great partner, which has allowed the building to cash flow and provided a good a financial position for the County. He said that he likes having Sterling Computers in the building and he hopes that they continue to operate in that space. Ms. McWhorter commented that the Extension office is a great space; but, it doesn't work well for the Zoning department because they have a County vehicle that needs to be stored somewhere.

Chairman Prauner reported that the building is listed for \$299,000, and in his opinion, that price is too much. He said that if the Commissioners want to discuss purchasing the building, they should recess into executive session. He said that, at this time, the County can't purchase the building for cash; so, the County may want to consider a lease purchase agreement if the owner would agree. Commissioner Schmidt reported that he spoke with realtor Bob Hupp from ERA who said that the owner has expressed willingness to consider a lease purchase arrangement. He said that the funding allocated in the budget is appropriate for a down payment if the County decides to purchase the building. He reported that the realtor said that several people have looked at the building; however, no one has made an offer. He said that the Commissioners need to be aware that if someone makes an offer, the Board may be asked to make a counter offer. He suggested discussing this in executive session at the next meeting.

Weed Superintendent Don Svitak commented that the building is next door and is listed for sale. He submitted a letter with his comments.

Commissioner Ohl expressed appreciation for the input and cooperative efforts between the departments
No action was taken.

Donald Baumeister met with the Board to request a turnaround for County equipment while maintaining 841st Road by the intersection of 547th Avenue. Mr. Bauermeister explained that the County road traverses around an old river bed and ends in front of Leon Boecker's property. He explained that that Mr. Boecker keeps a gate closed most of the time when he is not home. He stated that when the County equipment maintains this road and the gate is closed, then they turn around on his property. He showed several photographs to the Commissioners reflecting that there isn't adequate space for a turnaround, and also showing damage to the corn crop from the County equipment. He explained that if he rents the cornstalks and a single-strand electric fence is installed, the equipment has gone through the fence, which creates a risk for cattle to get out. Mr. Bauermeister pointed out a power pole which appears to be in the county right-of-way. He explained that he has talked to Elkhorn Rural Public Power District about this pole and they said if they moved it back to the fence line, it would be too far and a very slight angle change would also not be acceptable. He stated that, in his opinion, it isn't right for him to furnish a turnaround for County equipment.

Commissioner Schmidt asked if Mr. Bauermeister wants the County to purchase the property for the turnaround. Mr. Bauermeister said that he doesn't know what the solution is for the problem and that he simply came to present the problem. He explained that County Highway Superintendent Richard Johnson prepared a sketch to possibly obtain property from each side and create a turnaround area. Mr. Johnson responded that the other land owner doesn't want to give any more land than Mr. Bauermeister.

Chairman Prauner asked if Mr. Bauermeister would sell some ground to the County. Mr. Bauermeister inquired if the County asked Mr. Boecker this same question. Chairman Prauner replied that he did not personally ask Mr. Boecker. He explained that the riverbank is very close to Mr. Boecker's property. He stated that if the County purchased some of Mr. Boecker's property, dirt would need to be hauled into the area. Mr. Bauermeister replied that there is a property located on the west side of the lane owned by Mr. Boecker. Mr. Johnson reported that he spoke to Leon Boecker who advised that he does not want to move his fence. Chairman Prauner asked if Mr. Boecker would consider selling property to the County if the County moved the fence.

Commissioner Ohl stated that the dilemma that the County is facing is that there are two power poles located on one side of the road and the other side of the road has a very steep drop from the riverbank and there is a gate just beyond that; so, the County is very limited in space. He stated that property owners don't want to give up ground that may be valuable for aesthetics or farming. He explained that the County wants to maintain something that provides access to the residence and fields; but, it becomes a problem for the operator of machinery and equipment to turn around. He stated that without the turnaround there may be an encroachment upon someone's property; but, it is certainly a hazard for the road crew.

Mr. Bauermeister asked why the County is picking on him because all these years he has accommodated the equipment turning around on his property and he finally decided that he would discuss this problem with the Commissioners to determine if there was a better solution. Chairman Prauner asked for options and Mr. Johnson replied that he would talk to Mr. Boecker. Mr. Bauermeister asked if the sketch prepared by Mr. Johnson was reviewed with Mr. Boecker. Mr. Johnson replied that he was unsure if he reviewed the sketch with Mr. Boecker.

Commissioner Ohl stated that one of the designs was to go around one of the REA poles to use the least space possible without having to move a pole; but, it was difficult because of the way the lines were installed to move one without incurring a large expense. He stated that an alternative solution may be to move the gate, but the owner may not be willing to move the gate. Mr. Johnson stated that Mr. Boecker's solution was to leave the gate open so the County could go onto his property and turnaround. He stated that this happened several times last winter, and in his opinion, it worked okay. Mr. Bauermeister expressed a concern that the gate would not be open every time it needs to be open.

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Commissioner Ohl stated that once a motor grader goes past the area of the curve in the road it is difficult to back out, especially if the mirrors or windows are fogging and there is ice on the road. Chairman Prauner stated that if Mr. Boecker is willing, the County will send employees to move the fence back. Mr. Johnson asked if the County would pay Mr. Boecker and Mr. Bauermeister for the land. Chairman Prauner stated that if the land owners want to be paid, the Board would consider it. Mr. Bauermeister stated that he should collect on the land that he has already been providing to the County for a turnaround.

Commissioner Ohl clarified that one option is to move the gate and accompanying fence back and acquire some right-of-way. Mr. Johnson stated that the other issue for Mr. Boecker is the trees that may also be in the County right-of-way. Commissioner Ohl explained that if the County is going to be pulling into this area with road equipment, the trees will get damaged. Mr. Bauermeister explained that Mr. Boecker trimmed and topped some of the trees himself, so they wouldn't be worth a lot of money if they've been extensively trimmed.

Commissioner Schmidt asked how much land is required for a turnaround place for County equipment and Mr. Johnson replied that the amount of land required depends if the motor grader will be making a U-turn or backing up. Commissioner Ohl explained that if the crew is trying to get snow pushed they will be moving fast. Mr. Johnson stated that another issue is that there is no good place to push the snow on this entire section of road.

Commissioner Schmidt asked if Mr. Bauermeister would consider selling a half an acre of land to the County. Mr. Bauermeister stated that he would consider selling as long as the same amount of land is sold by Mr. Boecker. He stated that he would not commit until he knows what Mr. Boecker will do. He stated that, in his opinion, at least one power pole needs to be moved because it is located in the right-of-way. Commissioner Ohl asked if moving the power pole would be the responsibility of the power company. Mr. Johnson replied that he spoke to Elkhorn Rural Public Power District about it several years ago and the County's cost share would be approximately \$2,000. He recommended leaving the power pole at its current location and work around it. Commissioner Schmidt asked why the power company couldn't bury the power line and Mr. Johnson responded that the power line would need to go under the river bed. Mr. Bauermeister reiterated that he has been providing his property for a turnaround for many years.

Commissioner Ohl stated that both sides want something done and they are at an impasse on a solution. He stated that safety of the crew will be a big issue because snow removal is dangerous work. Mr. Bauermeister stated that the idea of having a gate open all the time is not a good option. He asked where the county road ends. Mr. Johnson replied that, in his opinion, the road ends in the area of the gate. He explained that the County has road records from the time the County was organized and originally the road was put in one half miles south and somewhere around World War I the road was changed to its current location. Mr. Bauermeister asked where the road grader stops when removing snow and Mr. Johnson replied that last year when the gate was opened the County equipment went inside the open gate and turned around in the field.

Commissioner Schmidt suggested putting a lock on the gate. Mr. Johnson replied that County employees do not want to get out of the motor grader to open a gate; so, putting a lock on the gate is not a good option. Chairman Prauner recommended moving the gate and fence approximately 100 feet which would provide adequate room for the road equipment to turn around. Mr. Bauermeister stated that everyone agrees that the power pole must be moved, so if Mr. Boecker allows the gate to be removed so people can turn around, then neither land owner would need to give up any land. Chairman Prauner stated that he understands Mr. Bauermeister's suggestions; however, Mr. Boecker probably wants his gate locked up when he is not available.

Commissioner Ohl stated that he is not an expert on liability, right of way, and road access, but it may be a problem for the County to drive onto other people's property for regular road maintenance purposes. He stated that this issue is something that needs to be addressed to find a permanent solution. He said that this problem has been occurring for many years and everyone wants the road maintained and the snow cleared quickly, so the things that are slowing the road crew down and creating safety hazards need to be addressed. Mr. Bauermeister replied that the road maintainer would be slowed down less if they were able to go onto Mr. Boecker's property to turnaround and go back out onto the road so that Mr. Boecker wouldn't need to give up any land. He said that he doesn't want to be the only one to give up land to solve this problem because he has been doing that for many years. He reiterated that the best solution would be a turnaround on Mr. Boecker's property and then he wouldn't need to give up his land or worry about someone damaging his fence.

Mr. Johnson stated that he would talk to Mr. Boecker to discuss options. Commissioner Ohl stated that if the County could get a compromise from all parties involved, there could be a very nice turnaround to solve this problem.

No further action was taken.

Heather Drahota, Health and Safety Program Manager for Elkhorn Logan Valley Public Health Department, was present to discuss flu shots for County employees.

County Clerk Nancy Scheer explained that after the flu shots were administered to County employees last year, Jail Captain Terry Kotrous reported to the Board that the Jail Nurse would no longer be able to administer flu shots because she is not a County employee and the company that employs her would not allow her to administer the shots because of liability concerns. She explained that Captain Kotrous advised that the Board would need to find another provider to administer the flu shots.

Mrs. Scheer reported that Deputy County Clerk Anne Pruss called HyVee Pharmacy who advised that they would administer the flu shot to County employees and would be willing to schedule the service. In addition, she stated that HyVee would file claims with County employees' health insurance companies since most companies pay for this service. She stated that she contacted Midtown Health Clinic who coordinated a phone call with Elkhorn Logan Valley Public Health Department.

Mrs. Drahota explained that Elkhorn Logan Valley Public Health Department has two different types of flu vaccines including both the regular dose and a high dose vaccine. She reported that they also have the tetanus with pertussis which protects against whooping cough, pneumonia vaccine, shingles vaccine, hepatitis A and B, meningitis B, HPV, and MMR. She explained that they will bill all the major insurance companies and process Medicare for employees over the age of 65. She reported that there are no fees for travel time or mileage and they would travel to the Courthouse to administer the vaccines. She explained that they need an estimate of the number of employees who would want the vaccines and could provide the forms in advance of the clinic to expedite the process.

Chairman Prauner stated that the County could offer more vaccines to the County employees than in previous years when only the flu shot was administered. Mrs. Scheer explained that the personnel policy provides that the County would provide the flu shot; so, the County Commissioners must decide if additional vaccinations will be provided. Chairman Prauner asked if insurance companies pay for the pneumonia and shingles vaccines and Mrs. Drahota replied that these vaccines are normally covered services. Commissioner Ohl asked if the County could continue to provide the flu shot and if employees want additional vaccinations at the same time it could be coordinated with Elkhorn Logan Valley Public Health Department. Mrs. Drahota replied that this process should work okay. Commissioner Ohl reported that he received an email from Gina Uhing stating that flu shots are also provided by Elkhorn Logan Public Health Department for Cuming and Stanton Counties. He stated that this would be a great service to Madison County employees.

Mrs. Scheer stated that if Elkhorn Logan Valley Public Health Department is willing to provide this service and file a claim with the employees' health insurance companies, then it would reduce the cost to the taxpayers. Commissioner Schmidt stated that if County employees want other vaccinations and Elkhorn Logan Valley Public Health Department is willing to file claims with the health insurance carriers, and there is no cost to the County, it would be beneficial to allow employees to receive additional immunizations. Mrs. Drahota said that if the County pays the health insurance premiums, and the immunizations are paid by insurance carriers, then it's a savings to the taxpayers and also provided a service to the employees.

After discussion, a motion was made by Ohl and seconded by Schmidt to amend the County flu shot policy to authorize Elkhorn Logan Valley Public Health Department to administer the flu shot and other optional vaccinations offered by the agency and coordinate filing of claims with the County employees' health insurance carriers. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

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Under other business, Doug Wagner from dwb, Inc. met with the Board of Commissioners regarding the skylight installation in the County Courthouse. Mr. Wagner explained that on July 13, 2018, the company acknowledged that the skylight was ordered from Wasco Manufacturing Company and that the delivery date would be December. He explained that there are many different steps involved and four different groups of individuals involved in the process including the County, engineer Dick Johnson, Wasco Manufacturing, and dwb, Inc. as the contractor. He explained that the process involved a signed contract and a change order and then he consulted with the manufacturer to obtain verification of pricing. He stated that he received acknowledgment on the length of time required and then shop drawings showing the skylight configuration were received and sent to Mr. Johnson. Mr. Wagner explained that the manufacturer sent back a sheet requesting acknowledgment of the measurements to verify accuracy. He stated that there are many steps, but the process has not stopped. He said that it takes time to get to the Commissioners meetings, get information to Mr. Johnson, and get back to the manufacturer. He explained that he does not have emails to acknowledge his conversations with Mr. Johnson because they were mostly phone calls; but, Mr. Johnson has responded as necessary. He reported that during the process there was a change through the manufacturer. He explained that they received the submittals back from the manufacturer and shared them with Mr. Johnson and one of the things needed by the manufacturer was verifying measurements and color. He reported that the County provided the information on the color on August 22, 2018, so after this information was received he finished the paperwork and sent it to the manufacturer. He stated that he tried to contact the construction manager at Wasco Manufacturing before coming to the meeting to confirm the delivery date; however, he is confident that the skylight will be delivered by December.

Mr. Wagner addressed the liquidated damages identified in the contract. He explained that typically liquidated damages is used as a tool to be used by the owner to keep the job moving. He stated that he has documentation to show that dwb, Inc. has been moving as quickly as the four different bodies for this project could proceed. He reported that the manufacturer said that the finish selected by the County had a longer lead time of approximately 14 weeks. He said that the liquidated damages are mainly for the purpose of getting people to move forward. He explained that damages may occur if the County lacks use of its facility due to the contractor delaying installation. He said that his intentions are that during the process of changing the skylight, the County won't lose any use of the building. Mr. Wagner explained that they will accommodate people by putting barriers around the scaffold even though there may be a small amount of inconvenience because they will be in the center.

Chairman Prauner stated that his main concern is if there is additional damage to the area when the old skylight is removed. County Highway Superintendent Richard Johnson replied that he has discussed this matter with Mr. Wagner and if any damage is discovered he will request the contractor to fix the damage on a time and materials basis. Mr. Wagner explained that the fairest way to complete the project for all parties involved is to log the hours worked and materials used if they encounter damage that must be repaired before the new skylight is installed. He explained that installation of the skylight will be contingent upon favorable weather conditions. He said that if the skylight is delivered and the forecast calls for three or four warm days, they will proceed with installation; otherwise, they will leave the skylight packaged and wait until spring to install it.

Mr. Johnson reported that if the materials are delivered and installation must wait until spring, the County will pay for the materials once they are on site. Mr. Wagner reported that the contract provides for payment of up to 50% of the total contract when the materials are delivered. Commissioner Schmidt stated that he would rather wait until spring for installation of the new skylight because the current skylight is not causing any harm. Mr. Wagner respectfully requested that the County waive liquidated damages because they are doing everything they can to get the project done, but they are waiting for the manufacturer.

Commissioner Schmidt stated that it was brought to the Board's attention that the contract completion date was August 31, 2018, so to be prudent they were checking into the progress of the project. Commissioner Ohl stated that the contractor has been in contact with the County engineer and that some of the changes were for better warranties and materials. He stated that the County is not in a bad situation; but, the County wants to get the skylight replaced. He extended appreciation to Mr. Wagner for his work and stated that the County is glad to have a local contractor complete the project. Mr. Wagner reiterated that the skylight replacement will be the first project on the spring schedule.

No action was taken.

County Highway Superintendent Richard Johnson submitted Change Order No. 1 on Project No. C-59-889, North Main Street, Madison. He explained that the Commissioners directed him to keep access to Big Country Auto open from Highway 81 during the North Main Street construction project. He stated that the Board authorized him to sign change orders under the amount of \$15,000. He explained that he is proposing that the County bring in some dirt on the south side, fill in the shoulder, and put crushed concrete on that surface to allow for two lanes. He reported that the contractor will remove the north half of existing road and replace it with 9 inches of concrete instead of 8 inches as outlined in the specifications. Mr. Johnson stated that the contractor will prepare the subgrade, pack it, and then pour the concrete. He explained that to speed up the process, the contractor will add one sack of cement to the mix to cure quicker and get strength sooner. He reported that once the north half is completed and up to strength, then they will switch over to the other side with the crushed concrete and gravel and the contractor will complete the south side. He explained that the contractor will remove the concrete, load the county trucks, and have the County bring in the dirt and crushed concrete. He said that when the project is completed, most of the dirt and crushed concrete used for the temporary lanes will be moved further west. Mr. Johnson stated that the change order includes additional traffic control in the amount of \$13,300.00 to try to get the area as safe as possible. He said the he included two message boards to try to keep Courthouse traffic off the temporary lanes. He stated that as some point there will probably be a semi-truck turn at this location during the project because GPS will direct him that way.

Commissioner Schmidt stated that he doesn't like that the change order will cost the County extra money; but, in his opinion, it's prudent to keep access to Bid Country Auto. Commissioner Ohl stated the Mr. Johnson reported that the concrete would be one inch thicken than the original specifications, so the County is potentially getting a better product which could result in more longevity for the road. Chairman Prauner stated that the extra bag of cement will help cure the contract faster. Mr. Johnson stated that it would be great if they could get traffic on the new concrete in four days.

Motion was made by Schmidt and seconded by Ohl to approve Change Order No. 1 for Project No. C-59-889, North Main Street, Madison, in the amount of \$24,416.00. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Motion was made by Schmidt and seconded by Ohl to table a claim payable to the City of Norfolk in the amount of \$37,182.95, for payment of the balance of economic development funding for the 2017-2018 fiscal year. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none.

The following claims were audited:

GENERAL FUND

Total Net Payroll		146,408.26
A & H Building Supply	Supplies, Courthouse	59.95
Account Control Technology, Inc.	Garnish of Wages	179.34
Advanced Correctional Healthcare	Medical Services, County Jail	230.35
Mark D. Albin	Legal Services, District Court	2,020.62
Albracht Disposal Service	Garbage, Public Defender	41.00
American Family Life Assurance Co.	Insurance Premium	1,094.31
Apex Therapy Services LLC	Professional Services, Community Based Grant	81.25

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Appeara	Mat Service, Supplies, Public Defender	28.84
Black Hills Energy	Utilities, Veteran Office	5.92
Blue Cross Blue Shield of Nebraska	Insurance Premiums	129,904.94
Bomgaars	Supplies, Noxious Weeds	70.61
Brandl Electric	Repairs, County Jail	76.00
Cableone	Internet Service, County Extension	216.47
Cableone	Cable TV Service, County Sheriff	235.16
Carney Law PC	Legal Services, County Court	1,982.42
Carney Law PC	Legal Services, District Court	6,033.24
CBM Managed Services	Inmate Meals, County Jail	3,996.12
Century Lumber Center	Supplies, Zoning Department	2.30
Century Lumber Center	Supplies, Noxious Weeds	2.29
Champs Inc	Equipment, Supplies, County Jail	1,527.39
City of Crofton	Contract Services, Community Based Grant	180.31
City of Madison	Utilities, Courthouse	92.51
Colfax County Sheriff	Civil Process Fees, County Court	18.50
Colonial Life and Accident Insurance Company	Insurance Premium	246.52
Connecting Point	Supplies, County Treasurer	139.00
Connecting Point	Equipment, District Court	764.00
Connecting Point	Subscription, Supplies, County Sheriff	1,750.62
Connecting Point	Equipment, Subscription, Supplies, County Jail	5,190.50
Connecting Point	Supplies, Noxious Weeds	342.00
Connecting Point	Internet Services, Courthouse	523.00
Consolidated Management Company	Inmate Meals, County Jail	308.59
Constellation Newenergy	Utilities, Courthouse	115.56
Constellation Newenergy	Utilities, County Jail	269.64
Covert Track Group Inc	Annual Subscription, County Sheriff	600.00
Credit Management Services Inc	Garnish of Wages	218.45
Cuming County Clerk	Contract Services, Community Based Grant	1,321.86
Custom Sports	Uniforms, County Jail	40.00
DAS Accounting - Central Finance	Telephone Services, Zoning Department	27.19
DAS Accounting - Central Finance	Teletype Services, County Sheriff	262.29
DAS Accounting - Central Finance	Telephone Service, Law Enforcement	22.40
DAS Accounting - Central Finance	Teletype Services, County Jail	441.71
DAS Accounting - Central Finance	Telephone Service, Noxious Weeds	27.19
DAS Accounting - Central Finance	Telephone Services, Veteran Office	68.09
Debt Solutions	Garnish of Wages	224.41
Doerr & Klein PC	Legal Services, District Court	469.88
Eakes Office Solutions	Supplies, Register of Deeds	172.87
Eakes Office Solutions	Equipment, Supplies, County Court	599.48
Eakes Office Solutions	Supplies, County Extension	65.16
Eakes Office Solutions	Supplies, County Sheriff	49.68
Eakes Office Solutions	Supplies, County Jail	63.98
Elite Office Products	Copier Maintenance, County Extension	33.19
Ewalt Law Office PC LLO	Legal Services, District Court	1,097.00
First Concord Benefits Group	Administration Fees, Flex Plan, Deductible Buy-down	8,002.92
Fitzgerald, Vetter, Temple & Bartell	Legal Services, County Court	988.82
Floor Maintenance & Paper Supply	Supplies, County Jail	645.71
Pam Foltz	Mileage, Supplies, Extension Office	445.80
Frontier	Telephone Service, Courthouse	1,113.39
Frontier Bank	Supplies, County Treasurer	439.08
Galls LLC	Uniforms, County Jail	85.00
Gordy's Towing & Repair	Repairs, County Sheriff	58.33
GovDirect	Equipment, County Sheriff	610.18
Gregg Hanson	Mileage, Veteran Office	54.50
Chelsey Hartner	Mileage, Public Defender	33.79
Naomi Hemphill Cleaning	Cleaning Services, Public Defender	90.00
Jeffrey L. Hrouda	Legal Services, County Court	146.25
Jeffrey L. Hrouda	Legal Services, District Court	3,995.50
Jack's Uniforms & Equipment	uniforms, County Jail	113.89
Johnson Engineering Company	Budget Preparation	1,500.00
Joseph Law Office	Legal Services, County Court	2,075.20
K & M Reporting	Deposition, Public Defender	218.83
Keenan Law PC LLO	Legal Services, County Court	552.00
Kelly Supply Company	Supplies, Courthouse	74.20
Madison County Clerk	Tax Deposit, Retirement	79,237.65
Madison County Sheriff	Repairs, Subscription, Supplies, County Jail	1,006.82
Madison County Sheriff	Civil Process Fees, County Court	1,964.48
Madison County Sheriff	Civil Process Fees, District Court	2,096.70
Madison County Sheriff	Civil Process Fees, Mental Health	27.78
Madison County Sheriff	Civil Process Fees, Public Defender	96.34
Madison National Life Insurance Co. Inc.	Insurance Premium	232.42
Marathon	Supplies, County Treasurer	75.00
Menards	Supplies, Courthouse	14.96
Midwest Plumbing & Heating	Repairs, County Jail	753.75
Mimick Motor Company	Repairs, County Sheriff	195.00
MIPS	Data Processing Costs, County Treasurer	1,341.39
Nationwide Retirement Solutions	Deferred Compensation	3,695.00
Nebraska Child Support Payment Center	Garnish of Wages	726.62
Nebraska Health and Human Services	State Institutional Costs	1,338.00
Nebraska Public Power District	Utilities, Extension Office	694.61
Nebraska Public Power District	Utilities, Veteran Office	76.34
Norfolk Daily News	Publication Costs	481.41
Norfolk GM Auto Center	Repairs, County Sheriff	348.85
Northeast NE Assn County Officials	Registrations Fees	225.00
NSA/POAN Conference	Registrations Fees, County Sheriff	75.00
Valorie Olson	Court Reporting, Mental Health	150.00

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MADISON COUNTY, NEBRASKA

One Office Solution	Copier Maintenance, County Assessor	74.65
One Office Solution	Supplies, Public Defender	55.43
One Office Solution	Supplies, County Sheriff	59.49
One Office Solution	Supplies, County Jail	143.50
Platte County Court	Certified Copies, Law Enforcement	4.00
Sarah Polacek	Mileage, Extension Office	282.31
Michael Prather	Uniform, County Sheriff	79.16
Priority Communications & Solutions	Repairs, County Jail	113.00
Reynoldsons	Fuel, Zoning Administration	83.30
Safe Medical Technology	Equipment Supplies, County Jail	83.75
Eric Stone	Uniform, County Jail	350.88
T O Haas Tire	Repairs, County Sheriff	407.54
Trane	Repairs, Courthouse	846.29
United States Latex Products	Supplies, County Jail	910.75
US Bank Corporate Payment System	Lodging, Fuel, Supplies, Repair, County Sheriff	1,248.84
US Bank Corporate Payment System	Lodging, County Jail	177.02
US Bank Corporate Payment System	Fuel, Juvenile Accountability	33.40
US Bank Corporate Payment System	Supplies, Victim Witness	471.06
Verizon Wireless	Telephone Service, County Assessor	40.01
Verizon Wireless	Telephone Services, Extension Office	455.35
Verizon Wireless	Telephone Services, County Sheriff	1,519.43
Verizon Wireless	Telephone Service, Law Enforcement	58.86
Verizon Wireless	Telephone Service, Juvenile Accountability	61.27
Verizon Wireless	Telephone Services, Community Based Grant	295.84
Verizon Wireless	Router Services	78.04
Vision Service Plan	Insurance Premiums	353.51
Wakefield And Associates Inc	Garnish of Wages	150.21
Wal-Mart	Supplies, County Attorney	66.96
Wal-Mart	Supplies, Juvenile Accountability	62.07
Wal-Mart	Supplies, Community Based Grant	20.09
Waste Connections of NE Inc	Garbage, Extension Office	34.14
Wayne County Clerk	District Judge Cost, District Judge	43,352.86
Whitey's Sprinklers	Services, Courthouse	240.00
Winsupply of Norfolk	Supplies, Courthouse	203.67
Zee Medical	Supplies, Courthouse	33.95
Zee Medical	Supplies, County Sheriff	32.25
Zee Medical	Supplies, County Jail	114.95

ROAD/BRIDGE FUND

Total Net Payroll		31,538.43
Albracht Disposal	Garbage	40.00
American Family Life Assurance Co.	Insurance Premium	601.60
Asphalt & Concrete Materials	Asphaltic Materials	1,599.19
B's Enterprises Inc.	Culverts	50,296.10
Battle Creek Light & Power	Utilities	181.27
Battle Creek Shirt Company	Uniforms	762.32
Bauer Built Tire	Tire Repairs	2,321.84
Black Hills Energy	Utilities	29.62
Blue Cross Blue Shield of Nebraska	Insurance Premium	34,216.57
Bomgaars	Parts	224.82
Brehmer Mfg Inc	Truck	44,000.00
City of Madison	Utilities	544.22
City of Newman Grove	Utilities	61.00
Colonial Life and Accident Insurance	Insurance Premium	115.52
Connecting Point	Internet Services, Supplies	124.00
Constellation Newenergy	Utilities	40.80
Dale R. Johnson Ent. Inc.	Gravel	3,753.58
DAS - State Accounting	Telephone Service	24.22
Eastern Nebraska Telephone Co	Telephone Service	52.24
Eastern Nebraska Trailer Repair	Repairs	3,563.90
Elite Door LLC	Repairs	7,811.00
Micah Ellenberger	Refund Premiums	31.22
First Concord Benefits Group	Administration Fees, Flex Plan, Deductible Buy-down	1,108.78
Frontier	Telephone Service	214.09
Green Line Equipment	Parts	254.20
Heating Connection	Repairs	127.50
Hotsy Equipment Co.	Repairs	109.10
Johnson Engineering Company	Consultation Fees	1,600.00
Kelly Supplies	Supplies	140.92
Lawson Products	Repairs	241.17
Loup Power District	Utilities	126.41
Love Signs Inc	Supplies	600.00
Madison County Clerk	Tax Deposit, Retirement	15,930.39
Madison National Life Insurance Co. Inc.	Insurance Premium	50.22
Mainelli Wagner & Associates Inc	Engineering Fees	2,092.00
Marx Repair	Repairs	45.90
Mathewson Tri-Gas Inc.	Supplies	497.93
Matteo Sand & Gravel Co Inc	Gravel	6,233.28
Menards	Supplies	2.33
Nationwide Retirement Solutions	Deferred Compensation	505.00
Nebraska Child Support Payment Center	Garnish of Wages	168.24
Nebraska Public Power District	Utilities	166.32
NMC Exchange, LLC	Parts	664.01
Norfolk NAPA	Parts	1,173.56
Northeast NE Assn of County Officials	Registration	25.00
Pinkelman Truck & Trailer Repair	Parts, Repairs	51.92

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MADISON COUNTY, NEBRASKA

Polt Brothers Equipment LLC	Repairs	752.39
Prime Sanitation	Utilities	53.75
Radio.Comm	Repairs	36.00
RDO Truck Centers	Repairs	41.46
Truck Center Companies	Parts	39.70
Village of Meadow Grove	Utilities	70.00
Vision Service Plan	Insurance Premium	59.76
Mainelli Wagner & Associates Inc	FEDERAL AID SECONDARY FUND Engineering Fees	55,159.92
Norfolk Area Visitor Bureau	VISITORS PROMOTION FUND Administration Fees	1,500.00
Norfolk Area Visitor Bureau	VISITORS IMPROVEMENT FUND Administration Fees	2,055.38
Intoximeters Inc	DRUG TESTING FUND Repairs	332.25
Battle Creek Public Library	INHERITANCE TAX FUND Books	4,031.08
Century Link	911 EMERGENCY FUND Telephone Service	788.35
Frontier	Telephone Service	164.10
Geocomm Inc	Software Support Fee	3,685.00
Stanley Security Solutions	LAW ENFORCEMENT OPERATING FUND Supplies	776.00

Motion was made by Ohl and seconded by Schmidt to approve the claims as audited and authorize the County Clerk to issue checks for payment of said claims. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

The Board adjourned at 12:27 P.M. to Tuesday, September 18, 2018 at 9:30 A.M.

ATTEST:

Nancy Scheer
Madison County Clerk

James Prauner, Chairman
County Board of Commissioners