

# Commissioner's Record No. 25

MADISON COUNTY, NEBRASKA

## COMMISSIONERS PROCEEDINGS

Madison, Nebraska

August 8, 2017

The Board of County Commissioners of Madison County, Nebraska met in regular session at 9:30 A.M.

Advance notice of meeting was published in the Thursday, August 3, 2017 edition of The Norfolk Daily News and posted on the Madison County website. A copy of said notice was provided to each Board member. An affidavit of acknowledgment of receipt of notice of meeting as published was executed.

Following a moment of Silence and the Pledge of Allegiance to the flag of the United States of America, Chairman Jim Prauner called the meeting to order and notified the public of the copy of the Open Meetings Act posted in the meeting room.

Present: Commissioners Christian Ohl, Jim Prauner, and Ron Schmidt, and Deputy County Clerk Anne Pruss. County Highway Superintendent Richard Johnson was present until 11:23 A.M. Norfolk Daily News reporter Jerry Guenther and WJAG reporter Paul Hughes were present until 11:17 A.M. Citizen Roger Acklie was present until 10:18 A.M.

Chairman Prauner read the following consent agenda items into the record:

- 1) Approval of minutes of the July 25, 2017 meeting
- 2) Set a special meeting for August 29, 2017 for review of 2017-2018 fiscal year budget, if required
- 3) Approval of the Four Factor Analysis Limited English Proficiency and Language Assistance Plan
- 4)

### RESOLUTION #2017-23

BE IT RESOLVED, that the withdrawal by Bank First, Norfolk, Nebraska of the following securities, held in safekeeping by Union Bank & Trust Company, Lincoln, Nebraska, to secure deposits of the county in said bank, to wit:

FNMA	\$500,000.00	Union Bank & Trust Company
Rate 1.25%	Maturity 01/30/2017	Lincoln, Nebraska
Receipt Date: 12/19/2013	Cusip 3135G0GY3	

and the substitution of the following securities be and the same hereby are approved:

SLM Student Loan TR SRS 2006-1 B	\$500,000.00	Union Bank & Trust Company
Rate 0.00%	Maturity 01/25/2027	Lincoln, Nebraska
Receipt Date: 1/30/2017	Cusip 78442GRQ1	

Motion was made by Schmidt and seconded by Ohl to approve the consent agenda. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Motion was made by Schmidt and seconded by Ohl to approve the regular agenda. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Deputy Sheriff Jon Downey appeared before the Board to present information regarding time, attendance, and scheduling software. He explained the process of scheduling employees' work shifts, managing time, managing hours, and getting it from schedule form to the Clerk's Office to process. He stated that a person in the Sheriff's Office creates a schedule on the Sheriff's website and puts in the days that each employee will work, so that employees can go online and look at the schedule to see when they are required to work and determine if there is sufficient staffing if they want to request a day off. He explained that employees go to another program on the website and submit a request for a day off using sick, comp, or vacation leave and this request goes to the supervisor for approval, then to the manager for final approval, and after approved it shows up on the schedule. Mr. Downey stated that when payroll supervisors want to process payroll, they log into the Sheriff's website, download the schedule and requested days off, then pull that information into the Time Tracker program written by Dick Day, and then it is transferred to the Clerk's office for processing. He said that these programs work effectively and the software was all written in-house. He said that he built the programs on the Sheriff's website, and even though he plans to continue working for the county, he may not be available to do website programs in the future. He reported that Dick Day is semi-retired; so, the Time Tracker program won't be maintained. He said that the time clock system is used by county employees in various ways, either on-line or at an office. He explained that the on-line software was written by Mr. Day's son and he is not interested in supporting this software; so, currently there is no one who can solve problems that may occur. Mr. Downey explained that the scanners and terminals used in county offices all function through Dick Day's software program; so, the program won't be supported in the future. He said that the County could limp along with the program until it breaks, and then the County wouldn't have a way to track time for payroll, which isn't good business. He stated that Dick Day is the only person who can make any modifications to Time Tracker software program. He said that the only option is to go to a different payroll program; so, he has been in communication with MIPS. He explained that the time and attendance program from MIPS is extremely limited, only does about half of what the County would like, and they are absolutely not interested in modifying the program to meet the needs of Madison County. He stated that Lincoln and York counties are using the MIPS time and attendance program and they have found out that only one person manages the time punches with no allowances for multiple supervisors; so, if Madison County would migrate to this system, one person in the County would need to manage the time punches for every county employee, which would take the better portion of each day. Mr. Downey explained that one person doesn't know when employees in the Sheriff's office or any other office are working. He said that both Lincoln and York counties have expressed that having one supervisor is unmanageable. He stated that MIPS told him that what is required to import data into the payroll system is extremely simple.

Mr. Downey reported that he looked at a variety of vendors who would do everything that the County wants. He stated that the company he is currently researching is In Time Solutions, which is based in Canada. He stated that the program started as a committee of law enforcement people who wanted to build a software program by making it simple and useful. He said that many scheduling programs don't have a clue how to work with a 28-day pay period. He reported that the company started with law enforcement schedules and it has the ability to generate many shifts, on-call times, and they surrounded that with the ability to manage an entire local government. He explained that he hasn't used the program; but, from what he has researched, it seems that it would work for the County. Mr. Downey stated that the program is being used by small, mid-sized, and large agencies. He said that the website states that the company has the ability to work with complex organizations and even though Madison County is not large, the scheduling and time system is very complicated.

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Mr. Downey stated that the ability to integrate with the payroll system is very important, and the system he is looking at will do all the scheduling, requests for days off, and manage various shifts, including overtime, FMLA hours, comp time, vacation, and also has individual supervisors for different departments. He said that the other good thing of moving away from the current system is that he gets all the requests for support that go to Connecting Point; so, if there is something that is relevant to the Sheriff's office he can monitor it. He stated that one of the biggest complaints that he sees is that the road shops have a hard time getting connected to the County server. He explained that the reason for connection issues is that the shops need to connect to the server in the Courthouse, which isn't always trouble free. Mr. Downey explained that the software package from In Time Solutions offers the option of having the County host the software or allowing the company to host the program. He said that if In Time Solutions hosts the program, the County would own all the data and it would be secure; but, if anyone could get online, the program would be available and wouldn't be dependent upon the County's server being available to remote offices.

Commissioner Ohl asked if the software program includes a time and attendance system integrated with the scheduling program. Mr. Downey responded that the company offers different payroll modules and Madison County would need an entire time and scheduling program. He explained that 99% of the time he completes all his time punches from his smart phone. He said that the Sheriff's office deputies have unique situations because as soon as they get into their vehicle, they are at work; however, most of the other county employees don't start work until they report to a specific location. He said that other county employees could use a smart phone, but a geo-fence is established that requires them to be within a certain distance before they would be allowed to clock in.

Chairman Prauner asked what the software program costs. Mr. Downey responded that he didn't have a cost estimate from In Time Solutions; however, another software program that he reviewed wasn't as robust and the cost was \$5,000 and had a yearly maintenance fee. Chairman Prauner asked if there was a charge for the company to send someone out to work on problems and Mr. Downey responded that no one will come onsite because problems will be resolved through a remote connection. Mr. Downey estimated that the cost of the In Time Solutions software package is between \$10,000 and \$20,000.

County Highway Superintendent Richard Johnson asked if there was an annual fee and Mr. Downey responded that there would be a one-time fee for the software. Mr. Johnson asked if the cost of \$20,000 would be a one-time investment and Mr. Downey responded affirmative. Mr. Downey stated that he was communicating with a sales persons from In Time Solution and hasn't obtained cost estimates; however, he wanted to get this funding request submitted during budget discussions. He asked for an opportunity to continue his research on behalf of the County with whoever else wants to be involved and also request \$20,000 be included in the budget, with the understanding that the cost will probably not be that much, but nothing would be spent until he receives final approval from the Commissioners.

Chairman Prauner asked if other software programs would cost less and Mr. Downey responded that any software program would cost a minimum of \$5,000. Commissioner Schmidt asked if Mr. Downey spoke to anyone who owns and uses the software program and Mr. Downey responded that he hasn't. Commissioner Schmidt asked if that is a necessity before a company would be recommended. Mr. Downey responded that the company could set up an online demonstration to see if the software meets the needs of the county. Chairman Prauner asked if the program operates from a personal computer and Mr. Downey responded that the software will operate on any platform, including smart phone, tablets, or personal computers. He said that the software is all browser based. Mr. Johnson asked if the company provided good support and Mr. Downey responded that he didn't know; but, since it's a large company that serves many agencies the support must be good or the company wouldn't be in existence. Mr. Downey said that all the reviews that he read were good, but he is not 100% sold on this software program; so, if the program doesn't meet the County's needs, he will move on to the next company.

Commissioner Ohl stated that there are three primary directions that the county can go, either keep the current Time Tracker system which was tailor made and adjusted by a staff member, or move to the Nebraska Association of County Officials time and attendance system managed by MIPS even though the current system isn't written to handle larger counties and requires one person to supervise all the punches which may require hiring of additional staff. In addition, he said that the third option would be to go with another company that specializes in scheduling and attendance software which sounds like it could be integrated with the existing payroll system and may not require additional staff. He said that it has a price tag between \$10,000 and \$20,000; but, if this option reduces the potential need for additional staff there could be reduced costs in other areas going with a third-party system.

Chairman Prauner asked if In Time Solutions have techs in the area. Mr. Downey responded that the system is internet and cloud based and the company's office is based in British Columbia. Chairman Prauner inquired if Mr. Downey researched companies based in the United States and Mr. Downey responded that he has not and he didn't realize that In Time Solutions was a Canadian company when he started his research. Commissioner Schmidt asked what time tracking program is used by Platte County and Mr. Downey responded that he didn't know. Mr. Downey reported that from his discussions with one of the main programmers at MIPS, they have zero interest in tailoring the time and attendance software to meet the requirements of Madison County; so, he didn't think the MIPS' software was a good option.

Commissioner Schmidt asked if there was any benefit in finding other Nebraska counties that would be interested in the same time and attendance software and join together in hiring an IT person to write software. He said that in his opinion, it would be nice to have someone in the area for support. Mr. Downey responded that the County currently has a contract with Connecting Point to resolve hardware issues.

Chairman Prauner requested additional research and asked if \$20,000 of funding would be adequate for the budget. Mr. Downey said that he is asking for \$20,000 of funding; but, he was hopeful that \$20,000 is twice as much as needed. He said that there won't be additional costs for hardware or biometric scanners and support costs shouldn't be very much after the initial set up. Chairman Prauner asked how soon the County needs to proceed with replacement software and Mr. Downey responded that the County needs to proceed as soon as possible because Dick Day's health is a concern and if something would happen, the County would be in a difficult spot. Mr. Downey explained that the time tracker software was written in Visual Fox Pro which is outdated software language and doesn't work well with the newest versions of Windows operating systems.

Commissioner Schmidt asked if Mr. Downey had time to look at more time and attendance software programs. He suggested that up to five different software programs be reviewed so the best option could be selected to meet the County needs. He said that this would provide some assurance that more than one system was reviewed and Mr. Downey concurred. Chairman Prauner directed Mr. Downey to report back at the next meeting.

Chairman Ohl asked for communication with other offices to determine if there were any concerns. Mr. Downey responded that if a time tracking software program works for the Sheriff's office it should work for other offices. He stated that they need to schedule on-call shifts and odd shifts, and the current software has the ability to easily modify work shifts.

County Highway Superintendent Richard Johnson explained that the County Purchasing Act requires that three informal quotes be solicited for items between \$5,000 and \$20,000; but, the County isn't required to accept the low quote. Commissioner Prauner explained that the statute allows that bidding requirement to be waived for unique purchases.

No further action was taken.

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Budget committee members Ron Schmidt and Richard Johnson presented a summary of the 2017-2018 fiscal year budget. Roger Acklie was present during a portion of budget discussions.

Mr. Johnson presented and reviewed a tentative budget schedule. He explained that a report listing the fund balances for each fund as of June 30, 2017 was reviewed, which reflected that the total cash on hand is approximately \$12,224 lower than the prior year. He stated that the report also listed the Inheritance Tax Fund balances, annual collections, and interfund transfer amounts for the prior 17 years. Commissioner Schmidt asked what balance has historically been kept in the Inheritance Tax Fund and Mr. Johnson responded that the goal has been a \$2 million fund balance. He explained that in the past several years the Board would spend the collections from the prior year, but collections have been decreasing. Commissioner Schmidt asked how many payments were left for the Nursing College and Mr. Johnson responded that the last payment would be made from the 2017-2018 fiscal year budget.

A report was reviewed of all office functions in the General Fund. The report listed the amount appropriated from the prior year, the amount spent, the amount unspent during the prior fiscal year, the budget request for the current fiscal year, and the amount and percentage of change between the current and the previous fiscal year. He explained that the total General Fund decreased by .5%. He said that several reasons for the reduction are loss of grant funding for the juvenile accountability programs and a significant reduction in funds requested in the Capital Acquisitions office function.

Roger Acklie suggested that the County Board seriously consider drawing more funds from the Inheritance Tax Fund because the farm economy isn't picking up and the State of Nebraska is short of funds and may look at taking some of the Inheritance Tax funds from the County.

Commissioner Ohl asked if the grant funds are pass through or if specific county programs are funded with grant funds. Mr. Johnson responded that all grant funds received and spent must be reflected in the county budget. Commissioner Ohl stated that one of the challenges with grant programs is that as soon as the grant funds are reduced the County must then decide if staff must be reduced, or if the program will be funded with local tax dollars. Chairman Prauner explained that a similar situation occurred with reduction or elimination of state prisoner reimbursements and state aid from the State of Nebraska.

Mr. Johnson reviewed a report detailing each item budgeted in the Miscellaneous General office function. The health insurance costs, including the cash-in-lieu and deductible buy-down costs, were discussed. A report listing the proposed projects in the Capital Acquisitions office function was reviewed. Mr. Johnson explained that projects included in the budget were courthouse skylight replacement, Public Defender secure door locks, replacement of light fixtures in the Courthouse for LED lighting, jail upgrades, and sanitary sewer assessments and connections at the Zoning office and Norfolk road shop. Commissioner Ohl reported that the Veterans' Service Office is looking at replacement of windows and doors to increase efficiency. He said that the Norfolk Downtown Association or Vehicle Improvement District has improvement grants that could pay up to half of the costs and it would be worthwhile to research if grant funds are available. Mr. Johnson reported that a quote has been submitted by Business Telecommunications Systems to upgrade the Courthouse telephone system in the amount of \$63,452. Commissioner Ohl asked if the quote for new phones was an internet based system and Mr. Johnson responded that he didn't know.

The proposed budget for the Road/Bridge Fund was presented. Mr. Johnson reported that the equipment portion of the budget includes \$100,000 for trucks, with approximately \$50,000 of this total for lease purchase contracts, and \$400,000 for motor graders. He reviewed the major projects report and explained that all projects printed in italic font are either completed, under contract, or will be under contract soon. He stated that the asphalt overlay projects are done, concrete surfacing expense was carried over from the prior fiscal year, one payment is left on the South Victory Road project, and the CBMP project has been contracted. He said that the Madison Northwest Culverts is a bridge replacement project by Enola that has been completed, Project C-59-797 is a bridge replacement in District #3, and the Agrex Road contract has been awarded with construction to begin in 2018. He stated that Meadow Grove North is a federal aid emergency project that has been bid and the Battle Creek North Paving project will be bid in October. He stated that Old Hadar Road needs an asphalt overlay or concrete surfacing and Big Country Road needs to be improved. Mr. Johnson explained that the Meadow Grove North Paving project includes costs for two miles and Chairman Prauner explained that he was planning to pave one mile on the Meadow Grove Road. Mr. Johnson stated that the funds for the other mile could be allocated to the Green Garden Road which isn't itemized on the report. Commissioner Schmidt stated that two miles must be completed on the Green Garden Road which gets heavy traffic from seed corn trucks. Mr. Johnson stated that these major road projects would require \$2.8 million of property tax in Federal Aid Secondary Fund, which doesn't include North and South 37th Street. He explained that the City of Norfolk will complete the north one-half mile from Highway 275 south and it makes sense for the County to complete the remainder of this mile. He reported that Commissioner Schmidt suggested improvements to North 37th Street in front of Lutheran High Northeast. He explained that the Eisenhower Avenue project includes a bridge and one mile of paving and would depend upon OTC Pipe Company. Commissioner Schmidt clarified that this bridge is located west of the railroad tracks by Helena Chemical Company.

Commissioner Ohl stated that with expansion of economic development there are needs for infrastructure improvements, which cost money. He said that it's a good problem to have; however, it's expensive. He said that there is a significant amount of traffic by Lutheran High Northeast and the road must be kept in good condition. He asked if the City of Norfolk plans to complete the south section of 37th Street in 2018 because he would like to coordinate improvements on the remainder of the mile with the City. Mr. Johnson estimated that work on 37th Street would be in the next fiscal year; but, the County needs to begin levying for the funds to pay for the project costs. Commissioner Ohl explained that when the Nebraska Department of Roads completed the round-about equipment was staged on South 37th Street; so, the County delayed re-surface work so that money wasn't invested in a road that would be torn up with the round-about installation. He said that the County is aware that the road needs to be re-surfaced. Commissioner Schmidt reported that he spoke with Norfolk City officials who are discussing options for a three-lane road. Mr. Johnson reported that he told Norfolk City Engineer that he is not in favor of three lanes; but, he would consider a turning lane on Omaha Avenue. Commissioner Ohl asked if dirt work could be completed to accommodate three lanes and Mr. Johnson responded that the County could complete the dirt work and obtain right-of-way.

Mr. Johnson reported that the Road/Bridge Fund is an estimated increase of 14% which includes all the costs for the asphalt overlays, CBMP project, box culvert project in District #3, and bridge replacement projects. Commissioner Ohl asked if the Federal Aid Secondary Fund was set up for grant purposes. Mr. Johnson responded that this fund was originally set up for the federal aid programs and to track federal aid projects. He explained that the federal aid program no longer exists; however, the fund is currently used to fund major road projects such as Northeast Industrial Highway, Victory Road, and Benjamin Avenue.

A report reflecting a comparison of requested expenditures for all funds from the prior fiscal year to the current fiscal year was reviewed. Mr. Johnson explained that the only funds that affect the property tax are General, Road/Bridge, and Federal Aid Secondary funds. He stated that a half-cent is budgeted in Road/Bridge Bond Fund. He reported that the current budget reflects a \$3.3 million increase in estimated property tax; however, this doesn't include any property tax relief from the Inheritance Tax Fund.

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Mr. Johnson recommended that the major road projects be reviewed to determine if any projects can be delayed for another year or two. He said that the budget committee estimated a 5% increase in the property valuation which would require about a 4 cent increase in the levy. He stated that the Commissioners could also consider issuing additional bonds. Chairman Prauner said that if the County wants major projects completed without delays, bonding may need to be considered. Commissioner Schmidt said that sometimes it makes business sense simply because project costs are increasing 3% to 5% and money can be bonded at a 2% rate; however, it could cripple the County in the future with bonded debt. Commissioner Ohl said that a number of counties have taken advantage of historically low interest rates because costs are increasing at a faster rate than bond payments; but, the payments still need to be made in the future. Commissioner Schmidt asked if more money should be taken out of the Inheritance Tax Fund. Chairman Prauner stated that prior Board members agreed that a \$2 million fund balance was optimal. Commissioner Schmidt said that when talking to constituents, the most visible use of spending tax dollars is road improvements. Commissioner Ohl said that part of the challenge is that the County levy has significantly decreased which has made the budget tighter this year. He stated that the Board is in a challenging position because the roads really need to be improved and this will have a positive impact on the economy; so, issuing bonds is a solution that can help reduce the tax burden. Commissioner Schmidt stated that the farm economy is tough. Commissioner Ohl said it's a challenge to balance because people who are paying property taxes are getting hit hard and commodity prices are low and agriculture is a primary part of the local economy. He said that when agricultural people are getting hit they want the County to be conservative in terms of spending; but, at the same time the County has a responsibility to make sure that roads are in good shape to transport commodities. He said that part of the balance is making sure that infrastructure is in place and the projects discussed definitely need to be made. Chairman Prauner stated that these are good comments that need to be considered.

Mr. Johnson asked which major road projects could be delayed. He asked if the Battle Creek North paving project could be delayed and Chairman Prauner responded that one mile of the road was ground up; but, it won't last very long once harvest season starts. Commissioner Schmidt stated that any funds included in the budget for repairs to the Green Garden Road could be removed. Mr. Johnson explained that the valuation is approximately \$4 billion; so, a one cent levy will raise about \$400,000. Chairman Prauner said that he wants to complete another mile of concrete north of Meadow Grove. Commissioner Schmidt stated that the Big Country Road could possibly be delayed another year; however, the road is bad and has a lot of traffic. He asked if Old Hadar Road was broken up and Commissioner Ohl responded that the road is rough and saturated with water. Mr. Johnson stated that if Old Hadar Road is re-surfaced with concrete overlay the weight limit signs could probably be removed. He summarized that costs for Old Hadar Road, Bid Country Road, small bridge replacements, and one mile of Meadow Grove Road would be included in the budget which would reduce the costs by approximately \$1 million. Commissioner Ohl stated that truck traffic on Old Hadar Road is a big concern and the entire road should be completed; so, he asked if the project could be completed in this fiscal year. Mr. Johnson concurred that Old Hadar Road needs to be repaired.

Mr. Johnson explained that if the Board wants to issue bonds to pay for road projects, a decision must be made soon. He stated that the revenue from the sale of the bonds would need to be included in the budget and the levy increased in the Road/Bridge Bond Fund. He reported that the process to select a bond company must also be completed to issue bonds. Chairman Prauner asked when a decision must be made. Mr. Johnson responded that the public hearing is scheduled for September 6, 2017; so, there isn't much time to make a decision. He said that the budget committee hopes to have all numbers finalized during the August 22nd meeting. Commissioner Schmidt stated that he would like to receive public input before making final decisions.

No action was taken.

Budget committee member Richard Johnson reported that State law allows the restricted funds authority to be increased by 2.5%, and by a super majority vote of the Board, the restricted funds authority can be increased an additional 1%. He explained that increasing the restricted funds authority doesn't mean that the budget is increasing; but, it allows the Board to increase the restricted funds. Mr. Johnson recommended that the Board approve an increase of restricted funds authority since the amount compounds. He said that the budget committee would like unused restricted funds authority if needed in future budgets.

After further discussion, the following resolution was introduced:

## RESOLUTION #2017-24

WHEREAS, Section 13-519 Nebraska Revised Statutes provides that a governmental unit may adopt a budget which exceeds the statutory limit of restricted funds for the fiscal year by an additional one percent upon the affirmative vote of at least 75% of the governing body; and

WHEREAS, the Board of Commissioners has received the preliminary budget reports prepared by the budget committee; and

WHEREAS, the Board of Commissioners finds that an additional 1% of restricted funds authority is necessary to provide funding for anticipated expenditures for the 2017-2017 fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the restricted funds for the 2017-2018 fiscal year be increased by an additional one percent as provided by law.

Motion was made by Schmidt and seconded by Ohl that the foregoing resolution be adopted. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

The following claims were audited:

GENERAL FUND		
Total Net Payroll		145,357.80
Adams County Sheriff	Civil Process Fees, Mental Health	18.50
Ag Spray Equipment	Repairs, Noxious Weeds	895.17
American Family Life Assurance Co.	Insurance Premium	969.32
Appeara	Mat Service, Supplies, Public Defenders	30.77
Axon Enterprise, Inc.	Supplies, County Sheriff	3,033.60
Black Hills Energy	Utilities, Zoning Department	11.04
Black Hills Energy	Utilities, Courthouse	67.97
Black Hills Energy	Utilities, County Jail	105.56
Black Hills Energy	Utilities, Noxious Weeds	11.04
Black Hills Energy	Utilities, Veteran Service Office	23.33
Blue Cross Blue Shield	Insurance Premium	138,469.63

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Bob Barker Company Inc.	Supplies, Uniforms, County Jail	391.45
Bomgaars	Supplies, Noxious Weeds	26.48
Bessie Bove	Prior Services	12.00
Brady & Amy's	Fuel, Courthouse	48.00
Brady & Amy's	Fuel, County Sheriff	1,220.35
Brandl Electric	Repairs, Courthouse	1,906.03
Brown County Sheriff	Civil Process Fees, District Court	33.73
John Buck	Contract Services, Community Based Grant	60.00
Cableone	Internet Service, County Sheriff	237.00
CBM Managed Services	Inmate Meals, County Jail	7,445.91
City of Crofton	Contract Services, Community Based Grant	160.50
City of Madison	Utilities, Courthouse	4,537.38
City of Norfolk	Utilities, Veterans Service Office	36.76
Colonial Life and Accident Insurance	Insurance Premium	285.20
Connecting Point	Supplies, District Court	79.00
Connecting Point	Internet Service, Veterans Service Office	38.95
Connecting Point	Internet Service, Community Based Grant	59.95
Connecting Point	Internet Service, Data Processing Costs, Courthouse	744.00
Constellation Newenergy Gas Division	Utilities, Veteran Service Office	3.60
Copple, Rockey, McKeever & Schlecht, PC, LLO	Legal Services, County Court	1,794.28
Copy Craft Printing	Supplies, Juvenile Accountability	381.83
Culligan	Supplies, Community Based Grant	43.25
Cuming County Court	Transcript, Public Defender	48.75
Cuming County Sheriff	Subpoena fee, County Court	6.00
Custom Sports	Uniforms, County Jail	178.00
DAS Accounting -Central Finance	Telephone Services, Zoning Department	28.37
DAS Accounting -Central Finance	Teletype Service, County Sheriff	262.29
DAS Accounting -Central Finance	Telephone Services, Law Enforcement	25.20
DAS Accounting -Central Finance	Teletype Services, County Jail	441.71
DAS Accounting -Central Finance	Telephone Services, Noxious Weeds	28.37
DAS Accounting -Central Finance	Telephone Services, Veteran Service Office	67.46
Terrence R. Denney	Deposition, Law Enforcement	80.00
Dent Specialists LLC	Repairs, County Sheriff	158.52
Eakes Office Solutions	Supplies, Extension Office	42.18
Eakes Office Solutions	Supplies, County Sheriff	418.85
Eakes Office Solutions	Supplies, County Jail	116.09
Eakes Office Solutions	Supplies, Probation Office	12.33
Egan Supply Co.	Supplies, County Jail	263.84
Egley, Fullner, Montag & Hockabout	Legal Fees, District Court	1,697.60
Field's Hardware	Supplies, Courthouse	33.26
Field's Hardware	Supplies, County Jail	261.81
First Concord Benefits Group	Flex Plan, Administration Fees, Deductible Buy-Down	9,615.10
Pam Foltz	Mileage, County Extension	194.74
Frontier	Telephone, Courthouse	1,046.03
Gall/Quartermaster	Uniforms, County Jail	532.40
Bonnie Gerrard	Cleaning Services, Probation Office	450.00
Gillette Printing	Supplies, County Sheriff	273.00
Leo Gonzalez	Mileage, Extension Office	134.82
Gordy's Towing & Repair	Repairs, Oil, County Sheriff	152.55
Hall County Court, District #9	Certified Copies, Law Enforcement	1.50
Naomi Hemphill	Cleaning Services, Public Defender	80.00
Jeffrey L. Hrouda	Legal Services, County Court	402.05
J. Chad Professional Training, LLC	Speaker Fees, Community Based Grant	650.00
Jack's Uniforms & Equipment	Supplies, County Sheriff	538.77
Nancy Jochum -Schramm	Court Reporting Services, Mental Health	100.00
John's Disposal	Garbage Service, Veteran Service Office	21.00
K & M Reporting	Deposition, Public Defender	168.68
K & M Reporting	Deposition, Law Enforcement	237.10
Kelly Supply Company	Parts, Courthouse	182.35
Leaf	Copies Machine Lease, Public Defender	561.73
Madison County Clerk	Tax Deposit, Retirement	80,397.38
Madison Co. Clerk of District Court	Civil & Criminal Fees, District Court	1,359.00
Madison County Court	Court Costs, County Court	4,243.00
Madison County Sheriff Inmate Fund	Parts, Supplies, County Jail	2,104.26
Madison County Sheriff	Civil Process Fees, County Court	1,276.71
Madison County Sheriff	Civil Process Fees, District Court	812.75
Madison County Sheriff	Civil Process Fees, Mental Health	194.38
Madison National Life Insurance Co. Inc.	Insurance Premium	147.50
Barbara Masilko	Mileage, Public Defender	18.19
Menards	Supplies, County Jail	51.67
Lorensita F. Merrick	Mileage, Witness Fees, County Court	74.90
Microfilm Imaging Systems, Inc.	Equipment Rent, County Court	436.00
Midwest Plumbing & Heating	Repairs, County Jail	328.50

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Mimick Motor Company	Repairs, County Sheriff	47.44
MIPS	Data Processing, County Clerk	620.84
MIPS	Administration Fees, County Treasurer	1,253.33
MIPS	Data Processing, Equipment Lease, Registration of Deeds	524.00
Morland, Easland & Lohrberg	Legal Services, County Court	1,297.80
National Enterprise Systems Inc.	Garnish of Wages	214.55
Nationwide Retirement Solutions	Deferred Compensation	2,380.00
Nebraska Child Support Payment Center	Garnish of Wages	200.00
Nebraska Public Power District	Utilities, Veteran Service Office	74.99
Norfolk Auto Center	Repairs, Noxious Weeds	44.70
Norfolk Daily News	Publication Costs	623.25
Northeast Community College	Operation Fees, Extension Office	9,903.24
Northeast Research & Extension Center	Telephone, Postage, Supplies, Extension Office	667.78
Northwest Electric	Maintenance, Parts, Repairs, Courthouse	771.28
Wayne Ohnesorg	Mileage, Extension Office	243.96
Valorie Olson	Court Reporting Services, District Court	221.25
One Office Solution	Repair, County Clerk	93.95
One Office Solution	Supplies, Registrar of Deeds	114.65
One Office Solution	Supplies, Clerk of District Court	120.75
One Office Solution	Maintenance Contracts, Supplies, County Court	188.24
One Office Solution	Supplies, Public Defender	171.80
One Office Solution	Supplies, County Sheriff	40.08
William Ouren	Autopsy, Law Enforcement	225.00
Michael Petersen	Contract Services, Community Based Enhancement Grant	230.00
Donna Primrose	Supplies, County Treasurer	25.76
Reigle Implement Co., Inc	Supplies, Courthouse	129.99
Reynoldsons	Fuel, Zoning Department	93.36
Michael Saegebarth	Mileage, Witness Fees, County Court	17.12
Judy Schroeder	Prior Services	11.00
Michael Scott	Speaker Fees, Community Based Grant	650.00
Lee Sherry	Mileage, Extension Office	302.28
Norman Small	Refund of Insurance Premiums	76.45
Salena Snake	Mileage, Witness Fees, County Court	85.60
Stratton, DeLay, Doele, Carlson & Buettner, PC	Legal Services, District Court	5,386.30
Stratton, DeLay, Doele, Carlson & Buettner, PC	Legal Services, County Court	5,341.80
The Change Companies	Supplies, Community Based Grant	881.50
The Zone	Contract Services, Community Based Grant	683.64
US Bank Corporate Payment System	Fuel, Supplies, Travel Expense, County Sheriff	1,816.48
US Bank Corporate Payment System	Lodging, County Jail	130.65
US Bank Corporate Payment System	Meals, County Attorney	42.07
US Bank Corporate Payment System	Fuel, Meals, Juvenile Accountability	31.50
US Bank Corporate Payment System	Postage, Public Defender	206.50
Verizon Wireless	Telephone Services, Extension Office	123.05
Verizon Wireless	Telephone Services, Community Based Grant	441.84
Verizon Wireless	Router Services, Courthouse	78.04
Vision Service Plan	Insurance Premium	403.18
Wal-Mart	Supplies, Juvenile Accountability	36.97
Wayne County Clerk	Annual Expense, District Judge	39,908.46
Whitey's Sprinklers	Parts, Repairs, Courthouse	550.00
Stephanie Wragge	Mileage, Witness Fees, County Court	17.12
Zippy Lube	Repairs, County Sheriff	39.70

## ROAD/BRIDGE FUND

Total Net Payroll		30,821.70
American Family Life Assurance Co.	Insurance Premium	608.05
Appeara	Towel & Uniform Service	256.08
Asphalt & Concrete Material	Asphaltic Materials	6,018.72
B's Enterprises Inc.	Culverts	7,286.60
Barco Municipal Products Inc.	Signs	2,499.22
Battle Creek Farmers Coop	Fuel, Supplies	2,664.46
Battle Creek Municipal Light & Power	Utilities	158.83
Bauer Built Inc.	Repairs	792.06
Louis Bierman	Clay	1,383.00
Black Hill Energy	Utilities	125.16
Blue Cross Blue Shield of Nebraska	Insurance Premium	31,475.63
Brady & Amy's Inc.	Fuel	809.51
City of Madison	Utilities	506.35
City of Newman Grove	Utilities	61.00
Colonial Life and Accident Insurance	Insurance Premium	153.37
Connecting Point	Internet Service	15.00
Constellation Newenergy Gas Division LLC	Gas Services	33.00
D & D Welding & Repair	Supplies	20.00
Dale R. Johnson Ent. Inc.	Gravel	7,121.74

# Commissioner's Record No. 25

MADISON COUNTY, NEBRASKA

Dan's Auto Glass Solutions LLC	Parts	1,825.80
DAS State Accounting	Telephone Service	24.31
Eastern Nebraska Telephone Co	Telephone Service	52.15
Emme Sand & Gravel	Gravel	10,279.55
Donovan Eucker	Supplies	10.15
Fastenal Company	Parts	237.99
Field's Hardware	Supplies	120.84
First Concord Benefits Group	Flex Plan, Administration Fees, Deductible Buy-Down	1,137.70
Frontier	Telephone Service	184.14
Green Line Equipment	Parts	149.40
Hauge Associates, Inc.	Garnish of Wages	165.20
Kelly Supply Co.	Parts	181.30
Logan Street Radiator LLC	Parts	385.83
Madison County Clerk	Tax Deposit, Retirement	16,461.37
Madison National Life Insurance Co. Inc.	Insurance Premium	37.76
Matheson Tri-Gas Inc	Supplies	1,155.78
Matteo Sand & Gravel Co., Inc.	Gravel	1,073.64
Meisinger Oil Company	Fuel	4,238.55
Nationwide Retirement Solutions	Deferred Compensation	275.00
Nebraska Dairy Systems	Oil	38.26
Nebraska Harvestore Systems	Parts, Repairs	181.14
Nebraska Public Power District	Electric Service	150.34
Nebraska Machinery Exchange LLC	Parts	758.04
Norfolk NAPA	Parts	1,562.88
Northeast Machine & Manufacturing	Supplies	94.47
One Office Solution	Supplies	264.29
Pfeifer Auto Body Inc.	Parts	99.00
Powerplan	Parts	421.32
Prime Sanitation	Garbage	53.75
Radio.comm	Repairs	125.50
RDO Truck Center	Parts	201.05
Red Bud Hardware Inc.	Supplies	150.38
Reigle Implement Co. Inc.	Repairs	27.50
Road Builders Machinery & Supply	Parts	340.56
Sapp Bros. Norfolk	Supplies, Oil	329.90
Scheer's Ace Hardware	Parts	23.96
T-Bone North	Fuel	123.48
Telebeep Wireless	Pager Service	22.11
Lawrence Throener	Refund of Insurance Premiums, Parts	460.00
Vision Service Plan	Insurance Premium	68.10
White Start Oil Co.	Fuel	40.01
Zoubek Oil Company Inc.	Fuel	6,380.91
FEDERAL AID SECONDARY FUND		
Paulsen, Inc.	Contract Services	80,283.02
VISITORS PROMOTION FUND		
Norfolk Area Visitor Bureau	Administration Fees	5,361.44
VISITORS IMPROVEMENT FUND		
Norfolk Area Visitor Bureau	Administration Fees	719.66
REGISTER OF DEEDS PRESERVATION & MODERNIZATION FUND		
MIPS Inc.	Data Processing	477.36
CDBG #2 FUND		
Northeast Nebraska Economic Development	Administration Fees	1,084.43
911 EMERGENCE FUND		
Century Link	Telephone	782.61
Frontier	Telephone	164.10
LAW ENFORCEMENT OPERATING FUND		
Encartele, Inc.	Phone Cards	3,600.00
Madison Co. Sheriff Inmate Fund	Supplies	55.48

Motion was made by Ohl and seconded by Schmidt to approve the claims as audited and authorize the County Clerk to issue checks for payment of said claims. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

The Board adjourned at 12:04 P.M. to Tuesday, August 22, 2017 at 9:30 A.M.

ATTEST:

Deputy County Clerk Anne Pruss

Jim Prauner, Chairman  
County Board of Commissioners