

Commissioner's Record No. 25

MADISON COUNTY, NEBRASKA

COMMISSIONERS PROCEEDINGS

Madison, Nebraska

July 26, 2016

The Board of County Commissioners of Madison County, Nebraska met in regular session at 9:30 A.M.

Advance notice of meeting was published in the Thursday, July 21, 2016 edition of The Norfolk Daily News and posted on the Madison County website. A copy of said notice was provided to each Board member. An affidavit of acknowledgment of receipt of notice of meeting as published was executed.

Following a moment of Silence and the Pledge of Allegiance to the flag of the United States of America, Chairman Jim Prauner called the meeting to order and notified the public of the copy of the Open Meetings Act posted in the meeting room.

Present: Commissioners Christian Ohl, Jim Prauner, and Ron Schmidt, County Clerk Nancy Scheer, and County Highway Superintendent Richard Johnson. Norfolk Daily News reporter Andrea Larson, US92 reporters Rachel Urbanski and Cody Ronnfeldt, and WJAG reporter Paul Hughes were present until 10:04 A.M.

Chairman Prauner read the following consent agenda items into the record:

- 1) Approval of minutes of the July 12, 2016 meeting
- 2) Authorization for County Board Chairman to execute the program income report for CDBG Grant #09-ED-008 for the period ending June 30, 2016
- 3) Authorization for County Board Chairman to execute an agreement with the Nebraska Department of Roads for surveying services on Project No. M-275-5(1037), Elkhorn River – N-24
- 4) Authorize membership in the National Joint Powers Alliance (NJPA) for cooperative bidding
- 5) Revocation of award of contract to Flinn Paving Co., Inc. and award of contract to Elkhorn Paving Construction Co., Inc. on Project No. C-59-810
- 6) Revocation of award of contract to Elkhorn Paving Construction Co., Inc. and award of contract to Flinn Paving Co., Inc. on Project No. C-59-874
- 7) Authorization to prepare change order to provide for a four inch (4") asphaltic concrete overlay on East Norfolk Avenue at an estimated cost of \$214,350
- 9)

RESOLUTION #2016-28

BE IT RESOLVED, that the withdrawal by Midwest Bank, Pierce, Nebraska of the following securities, held in safekeeping by Midwest Independent Bank, Jefferson City, Missouri, to secure deposits of the county in said bank, to wit:

DOUGLAS CNTY NEB SAN & IMPT
Receipt Date: 8/12/2014
Receipt Number: JC55071
\$140,000.00

Midwest Independent Bank
Jefferson City, Missouri
Maturity Date: 07/15/2019
Cusip 25929DAH9

DOUGLAS CNTY NE SID#468 (GRAY HAWK II) G.O. REFUND
Receipt Date: 8/12/2014
Receipt Number: JC55056
\$120,000.00

Midwest Independent Bank
Jefferson City, Missouri
Maturity Date: 07/15/2022
Cusip 25929JAL7

and the substitution of the following securities be and the same hereby are approved:

THAYER CNTY NEB SCH DIS
Receipt Date: 07/07/2016
Receipt Number: JC69697
\$250,000.00

Midwest Independent Bank
Jefferson City, Missouri
Maturity Date: 09/01/2017
Cusip 883285AU2

Motion was made by Ohl and seconded by Schmidt to approve the consent agenda. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Motion was made by Ohl and seconded by Schmidt to remove item #18 from the agenda for discussion of maintenance responsibilities on West Fairgrounds Road and approve the regular agenda as amended. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

Nichole Lawless, Director of Madison Public Library, Kathy Bretschneider, director of Battle Creek Public Library, Mardell Kohl, Director of Meadow Grove Public Library, Kathy Strong, Director of Newman Grove Public Library, and Cindy Simeon, Director of Tilden Public Library, appeared before the Board to present the annual report for the Madison County Library Association. Ms. Lawless distributed a written report and stated that four of the five libraries subscribe to Overdrive. She stated that the Meadow Grove library is the smallest community with a population of 301 people, but has the largest use of Overdrive. She explained that the County's funding was used in the Madison library to purchase an X-box and Kinect, along with 17 games, for children to use in the library. In addition, she reported that the Madison library added three children's computers to the ten public access computers so that children could play online games without needing to directly access the internet.

Meadow Grove Library Director Mardell Kohl reported that software Destiny, which is an automated check-out program, was purchased with the County's funds. She explained that they have spent the past year putting bar code labels on thousands of library items and they are using the Destiny program, which has made the check-out process very efficient. She reported that they are also using County funds for Summer Story Hour and have had great attendance. She stated that patrons are enjoying the Ancestry program and the busiest use of the program is near Memorial Day.

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Newman Grove Library Director Kathy Strong reported that the costs associated with the Summer Reading Program were paid with County funds. She stated that during the summer program the children enjoyed Charolette Endorf's presentation about Annie Oakley and they focused on sports and being active. She stated that the County funds were also used to update computers, purchase books, and buy movies.

Battle Creek Library Director Kathy Bretschneider reported that the library focused on children and the nursing home residents. She stated that a Humanities speaker sang "Train Songs of the West" at the Community Pride Care Center. She reported that members of the Battle Creek community spoke at the Summer Reading program including football Coach Carlson who spoke about reading and its benefits and basketball Coach Anderson who spoke about his interest in reading. She stated that both coaches read a book to the children about athletes who loved to read. She reported that another speaker was a member of the Women's Firemen's Auxiliary who spoke about fire safety. Mrs. Bretschneider stated that the AWE computers that were purchased with County funds are very useful and popular. She explained that they limit the internet computer use to one hour to make it available for more patrons to use. She reported that the meeting room in the library is busy every week, sometimes every day of the week, and that they encourage speakers to come and offer programs to the public. In addition, she stated that the Battle Creek library supports the nursing home addition and the new building being constructed at the City park.

Tilden City Library Director Cindy Simeon reported that the past year was busy with administrative work and that the library accreditation process was very labor intensive. She stated that the process involved a community survey with the results outlining the needs of the community. She reported that the hard work for the accreditation process earned the library a gold rating which is the highest available. She explained that the library has focused on offering services for young families and the tween/teen population. Ms. Simeon reported that information for genealogy and family history has increased and Ancestry.com is being utilized as a valuable resource. She stated that the Madison County Library Association is a great group for sharing ideas. She expressed appreciation for the funding provided by the County and stated that it is nice to be appreciated for the hard work that the librarians do for the communities. She thanked Commissioners for acknowledging the County libraries.

Chairman Prauner thanked the library directors for the great job they do and for the annual report.

No action was taken.

Zoning Administrator Heather McWhorter explained that Legislative Bill 295 requires the City of Norfolk to provide written notice to the County Board when proposing to adopt or amend a zoning ordinance which affects the City's two-mile extraterritorial zoning jurisdiction. She stated that the written notice of the proposed change to the zoning ordinance must be sent to the County Board or its designee at least 30 days prior to the final decision by the City and the County Board may submit comments or recommendations regarding the change. She asked what type of administrative process the Commissioners wanted to implement to carry out the requirements of LB 295.

Chairman Prauner recommended that Zoning Administrator Heather McWhorter be the Board's designee to receive the notifications and email all Commissioners with the proposed zoning ordinance amendment. Commissioner Schmidt asked if there would be a problem with making a decision outside of a Board meeting and County Highway Superintendent Richard Johnson responded that Ms. McWhorter could make a decision on the zoning request and if any Board members didn't agree with the decision, then the request could be put on the next Commissioners' agenda.

After discussion, a motion was made by Schmidt and seconded by Ohl to appoint Zoning Administrator Heather McWhorter as the County Board's designee to fulfill the requirement of Legislative Bill 295. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

The following written reports and correspondence were reviewed:

- 1) Fund balance report
- 2) County Treasurer semi-annual report for period ending June 30, 2016
- 3) Register of Deeds June, 2016 fee report
- 4) Annual report of Northeast Nebraska Economic Development District
- 5) Second quarter report for CASA of Northeast Nebraska
- 6) Sale of surplus property report

The following claims were audited:

| GENERAL FUND | | |
|------------------------------------|--|------------|
| Total Net Payroll | | 141,741.94 |
| Mark D. Albin | Legal Services, County Court | 3,667.49 |
| Alpha Workforce Health | Medical Services, County Jail | 55.00 |
| American Family Life Assurance Co. | Insurance Premium | 1,076.26 |
| Appera | Supplies, Mat Service, Public Defender | 30.09 |
| Battle Creek Farmers Cooperative | Oil, Courthouse | 187.28 |
| Lucinda K. Bauer | Legal Services, County Court | 1,744.78 |
| Blue Cross Blue Shield of Nebraska | Insurance Premium | 137,290.62 |
| Bob Barker Company Inc. | Supplies, County Jail | 322.04 |
| Marvella Bormann | Election Services, Election Commissioner | 119.25 |
| Brandl Electric | Repairs, County Jail | 288.63 |
| Brogan & Stafford, P.C. | Legal Services, County Court | 1,234.98 |
| Joanie Brugger | Insurance Refund | 11.22 |
| John Buck | Contractual Services | 30.00 |
| Business Telecomm Systems | Telephone Repairs, Probation Office | 100.00 |
| Cableone | Internet Services, Public Defender | 67.85 |
| Cableone | Internet Services, Probation Office | 254.53 |
| CBM Managed Services | Meals, County Jail | 7,271.93 |
| Century Link | Teletype Services, County Jail | 17.66 |
| Century Lumber Center | Repairs, Courthouse | 1,707.19 |

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| Champs, Inc. | Maintenance Contract, County Jail | 3,389.63 |
| Checker Cab Co. | Transportation Services, Juvenile Accountability | 116.30 |
| Choice Foods | Fuel, County Sheriff | 34.03 |
| City of Crofton | Contractual Services, Juvenile Accountability | 610.76 |
| City of Madison | Utilities, County Jail | 5,201.54 |
| Clausen Air Heating & Cooling | Repairs, Courthouse | 200.40 |
| Colonial Life and Accident Insurance | Insurance Premium | 381.02 |
| Connecting Point | Supplies, County Treasurer | 124.00 |
| Connecting Point | Data Processing, Courthouse | 2,761.75 |
| Consolidated Management Company | Meals, County Sheriff | 3.94 |
| Constellation Newenergy | Utilities, Courthouse | 166.08 |
| Constellation Newenergy | Utilities, County Jail | 385.95 |
| Cook's Correctional Kitchen | Supplies, County Jail | 145.10 |
| Copple, Rockey, McKeever & Schlecht, P.C., LLO | Legal Services, District Court | 1,158.02 |
| Copple, Rockey, McKeever & Schlecht, P.C., LLO | Legal Services, County Court | 486.23 |
| Derek Cox | Insurance Refund | 472.36 |
| Cummins Central Power, LLC | Equipment Maintenance, County Jail | 2,472.61 |
| Chequila Cunningham | Witness Fees, Mileage, County Court | 37.28 |
| DAS State Accounting-Central Finance | Data Processing, County Clerk | 52.00 |
| DAS State Accounting-Central Finance | Data Processing, County Treasurer | 120.20 |
| DAS State Accounting-Central Finance | Data Processing, County Jail | 32.00 |
| Douglas County Sheriff | Civil Service Fees, District Court | 18.00 |
| Eakes Office Solutions | Supplies, District Court | 92.99 |
| Eakes Office Solutions | Supplies, District Judge | 63.48 |
| Eakes Office Solutions | Supplies, County Attorney | 479.41 |
| Eakes Office Solutions | Supplies, County Jail | 89.98 |
| Egan Supply Co | Supplies, Courthouse | 201.48 |
| Egley, Fullner, Montag and Hockabout | Legal Services, County Court | 736.68 |
| Electronic Contracting Company | Equipment Inspection Costs, County Jail | 628.50 |
| Ewalt Law Office P.C., LLO | Legal Services, District Court | 2,265.00 |
| Ewalt Law Office P.C., LLO | Legal Services, County Court | 231.00 |
| First Concord Benefits Group | Flex Plan, Administration Fees | 2,253.42 |
| Floor Maintenance & Paper Supply | Supplies, Courthouse | 408.07 |
| Floor Maintenance & Paper Supply | Supplies, County Jail | 498.96 |
| Galls/Quartermaster | Uniforms, County Jail | 330.15 |
| Gregg Hanson | Supplies, Veterans Service | 26.81 |
| Matthew Headley | Insurance Refund | 472.36 |
| Deb Helmick | Election Services, Election Commissioner | 119.25 |
| Charlie Hendrix | Contractual Services, Mileage, Juvenile Accountability | 1,139.52 |
| Jasmine Hjorth | Supplies, Juvenile Accountability | 13.93 |
| Jeffrey L. Hrouda | Legal Services, County Court | 537.85 |
| Joseph W. Hurd | Insurance Refund | 22.44 |
| Hy-Vee Accounts Receivable | Meals, Juvenile Accountability | 48.00 |
| Jack's Uniforms & Equipment | Uniforms, County Sheriff | 80.94 |
| Chad Jensen | Uniforms, County Jail | 176.03 |
| John's Disposal | Garbage Services, Zoning Department | 36.00 |
| Johnson's Inc. | Repairs, Veterans Services | 134.27 |
| Kathleen Jorgensen | Legal Services, County Court | 492.72 |
| K & S Door Co. Inc. | Repairs, County Jail | 727.00 |
| Diane Keifer | Election Services, Election Commissioner | 140.22 |
| Matthew Kiernan | Meals, County Attorney | 82.70 |
| Terry Kotrous | Insurance Refund | 13.79 |
| Laree Kubes | Election Services, Election Commissioner | 119.25 |
| Linsali, Inc. | Contractual Services, Reappraisal | 9,500.00 |
| Madison County Clerk | Tax Deposit | 53,870.49 |
| Madison County Court | Cash for Daily Balance, County Court | 250.00 |
| Madison County Court | Transcript Services, County Court | 104.00 |
| Madison County Sheriff Inmate Fund | Supplies, County Jail | 812.86 |
| Madison County Sheriff | Civil Process Fees, County Court | 978.25 |
| Madison County Sheriff | Civil Process Fees, District Court | 564.60 |
| Madison County Sheriff | Civil Process Fees, Mental Health | 49.07 |
| Madison County Treasurer | Title, Tire Tax, County Sheriff | 25.00 |
| Madison National Life Insurance Co. Inc. | Insurance Premium | 139.93 |
| Madison Star Mail | Publication Costs, Election Commissioner | 124.69 |
| Medtox Laboratories | Medical Services, Law Enforcement | 135.82 |
| Medtox Laboratories | Medical Testing, Juvenile Accountability | 420.07 |
| Menards | Supplies, Probation Office | 10.93 |
| Microfilm Imaging Systems, Inc. | Equipment Lease, Maintenance, County Court | 589.00 |
| Midwest Plumbing & Heating | Repairs, County Jail | 509.46 |
| MIPS, Inc. | Data Processing, County Clerk | 605.69 |
| MIPS, Inc. | Data Processing, County Treasurer | 1,336.82 |
| MIPS, Inc. | Data Processing, Register of Deeds | 518.00 |
| Andrew Mohr | Mileage, Juvenile Accountability | 31.32 |
| Morland, Easland, and Lohrberg | Legal Services, County Court | 219.46 |
| National Enterprise Systems | Garnish of Wages | 207.06 |
| Nationwide | Deferred Compensation | 2,005.00 |
| Nebraska Child Support Payment Center | Garnish of Wages | 276.92 |
| Nebraska Health and Human Services | State Institutional Costs | 1,407.00 |

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| Nebraska Law Enfor. Training Center | Lodging, County Sheriff | 764.00 |
| Nebraska Notary Association | Notary Fees, County Attorney | 156.10 |
| Nebraska Public Power District | Utilities, Zoning Department | 104.16 |
| Nebraska Public Power District | Utilities, Probation Office | 683.75 |
| Nebraska Public Power District | Utilities, Noxious Weed | 129.84 |
| Nebraska Public Power District | Utilities, Veteran Service | 92.43 |
| Norfolk Auto Center | Repairs, Sheriff Office | 155.63 |
| Norfolk Daily News | Publication Costs | 437.93 |
| Northeast Nebraska Area Agency on Aging | Annual Funding | 15,445.00 |
| Northeast Nebraska Economic Development District | Membership Dues | 880.00 |
| Norm Nykodym | Mowing Services, Public Defender | 124.00 |
| Mike O'Brien | Mileage, Juvenile Accountability | 63.18 |
| One Office Solution | Supplies, Furniture, Public Defender | 156.55 |
| One Office Solution | Supplies, County Sheriff | 220.01 |
| One Office Solution | Supplies, County Attorney | 347.88 |
| PCS Mobile | Equipment, County Sheriff | 663.14 |
| PharmChem Inc. | Medical Supplies, Probation Office | 1,855.70 |
| Phillip 66 Co/SYNCB | Fuel, County Sheriff | 282.94 |
| Physicians Laboratory, P.C. | Autopsies, Law Enforcement | 1,310.00 |
| Premier Biotech | Supplies, Juvenile Accountability | 601.40 |
| Presto-X | Pest Control Services, Courthouse | 92.61 |
| Anne Pruss | Insurance Refund | 366.99 |
| Redfield & Company Inc. | Supplies, County Surveyor | 345.76 |
| Redwood Toxicology | Medical Services, Probation Office | 384.40 |
| Region 4 Behavioral Health Systems | Quarterly Funding | 16,964.00 |
| Renner Wraps & Graphics | Supplies, County Sheriff | 403.00 |
| Retirement Plans Division of Ameritas | Retirement Contributions | 23,410.32 |
| Michael Saegebarth | Mileage, Witness Fees, County Court | 37.28 |
| Sanne Repair | Repairs, County Sheriff | 500.00 |
| Security Shredding | Shredding Services, County Attorney | 35.00 |
| Shell | Fuel, Reappraisal | 60.50 |
| Shell | Fuel, County Sheriff | 2,614.00 |
| Donald Svitak | Postage, Noxious Weed | 7.54 |
| The Farmer Co. | Supplies, County Jail | 27.47 |
| Thompson Reuters-West | Publication, Public Defender | 281.67 |
| Tilly's | Fuel, County Sheriff | 27.79 |
| United States Postal Service | Box Rental, District Judge | 170.00 |
| Dave Unger | Rental Fees, County Sheriff | 495.00 |
| US Bank Corporate Payment System | Travel Expenses, Supplies, Uniforms, County Sheriff | 803.29 |
| US Bank Corporate Payment System | Equipment Rent, Juvenile Accountability | 65.00 |
| Jessica Vaughn | Supplies, Veterans Service | 4.29 |
| Verizon Wireless | Telephone Services, Courthouse | 45.17 |
| Verizon Wireless | Telephone Services, Reappraisal | 40.01 |
| Verizon Wireless | Telephone Services, County Sheriff | 1,570.29 |
| Verizon Wireless | Telephone Services, Law Enforcement | 81.05 |
| Verizon Wireless | Telephone Services, Noxious Weed | 59.68 |
| Vision Service Plan | Insurance Premium | 390.19 |
| Wal-Mart | Supplies, Juvenile Accountability | 20.41 |
| Wex Bank | Fuel, County Sheriff | 565.75 |

ROAD/BRIDGE FUND

| | | |
|--|--------------------------------|-----------|
| Total Net Payroll | | 28,051.46 |
| American Family Life Assurance Co. | Insurance Premiums | 547.22 |
| Asphalt & Concrete Materials | Asphaltic Materials | 9,953.80 |
| Barco Municipal Products Inc | Signage | 440.53 |
| Battle Creek Farmers Coop | Tire Repairs | 103.60 |
| Beaver Bearing Co Albion | Parts | 178.18 |
| Black Hills Energy | Utilities | 52.66 |
| Blue Cross Blue Shield of Nebraska | Insurance Premiums | 31,054.21 |
| Bomgaars Supplies | Supplies | 836.71 |
| Colonial Life and Accident Insurance | Insurance Premiums | 153.38 |
| Constellation Newenergy Gas Division LLC | Utilities | 39.39 |
| Credit Bureau Services, Inc. | Garnish of Wages | 160.77 |
| D & D Welding Repair | Repairs | 100.00 |
| Dale R. Johnson Ent. Inc. | Gravel | 3,359.79 |
| Eastern Nebraska Trailer Repair Inc | Parts | 142.30 |
| Echo Group Inc | Parts | 106.72 |
| Elkhorn Valley Bank | Lease Payment | 823.41 |
| First Concord Benefits Group | Flex Plan, Administration Fees | 351.07 |
| GAK Trucking | Trucking Services | 1,630.00 |
| Gerhold Concrete Company Inc. | Concrete Materials | 160.96 |
| Kelly Supply Company | Parts | 165.34 |
| Kimball Midwest | Parts | 781.91 |
| Loup Power District | Utilities | 133.64 |
| M & M Supply | Supplies | 86.14 |
| Madison County Clerk | Tax Deposit | 10,525.17 |
| Madison National Life Insurance Co Inc | Insurance Premiums | 33.04 |
| Matteo Sand & Gravel | Gravel | 2,939.76 |

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| Medical Enterprises Inc. | Medical Screening | 93.00 |
| Menards | Supplies | 72.67 |
| Nationwide Retirement Solutions | Deferred Compensation | 135.00 |
| Nebraska Child Support Payment Center | Garnish of Wages | 243.24 |
| Nebraska Public Power District | Electrical Services | 147.39 |
| Newstripe Inc. | Parts | 192.60 |
| NMC Exchange LLC | Parts | 370.65 |
| Norfolk Iron & Metal Company | Bridge Materials | 847.78 |
| Pavers Inc. | Asphaltic Materials | 1,393.02 |
| Polt Brothers Equipment LLC | Parts | 926.33 |
| Quick Serve Oil Co Inc. | Parts | 114.95 |
| Retirement Plans Division of Ameritas | Retirement Contributions | 4,475.98 |
| T-Bone North | Fuel | 506.82 |
| Verizon Wireless | Telephone Service | 171.12 |
| Vic's Engine Service Inc. | Supplies | 246.50 |
| Village of Meadow Grove | Utilities | 73.00 |
| Vision Service Plan | Insurance Premiums | 68.15 |
| Weldon Parts Inc. | Parts | 1,018.92 |
| West Lumber Company | Supplies | 22.45 |
| White Star Oil Company | Fuel | 197.28 |
| VISITORS PROMOTION FUND | | |
| Norfolk Area Visitors Bureau | Administration Fees | 26,265.78 |
| VISITORS IMPROVEMENT FUND | | |
| Norfolk Area Visitors Bureau | Administration Fees | 22,214.96 |
| REGISTER OF DEEDS PRESERVATION & MODERIZATION FUND | | |
| MIPS | Data Processing | 463.08 |
| DRUG TESTING FUND | | |
| RepcO Marketing Inc. | Supplies | 69.50 |
| LAW ENFORCEMENT OPERATING FUND | | |
| Charm-Tex | Supplies | 166.81 |
| Eakes Office Solutions | Supplies | 44.95 |
| Madison Co Sheriff Inmate Fund | Supplies | 163.71 |
| DRUG COURT FUND | | |
| Adam Jorgensen | Supplies | 11.83 |
| Lou's Thrift Way | Supplies | 263.05 |
| Oasis Counseling International | Counseling Services | 30.00 |
| Redwood Toxicology Lab | Medical Testing | 5.00 |

Motion was made by Schmidt and seconded by Ohl to approve the claims as audited and authorize the County Clerk to issue checks for payment of said claims. Roll call vote: Ayes, Ohl, Prauner, and Schmidt. Nays, none. Motion carried.

The Board adjourned at 11:00 A.M. to Tuesday, August 9, 2016 at 9:30 A.M.

County Clerk Nancy Scheer

Jim Prauner, Chairman
County Board of Commissioners