

Commissioner's Record No. 27

MADISON COUNTY, NEBRASKA

COMMISSIONERS PROCEEDINGS

Madison, Nebraska

October 25, 2022

The Board of County Commissioners of Madison County, Nebraska met in regular session at 9:30 A.M.

Advance notice of meeting was published in the Thursday, October 20, 2022 edition of The Norfolk Daily News and posted on the Madison County website. A copy of said notice was provided to each Board member. An affidavit of acknowledgment of receipt of notice of meeting as published was executed.

Following a moment of Silence and the Pledge of Allegiance to the flag of the United States of America, Chairman Troy Uhlir called the meeting to order and notified the public of the copy of the Open Meetings Act posted in the meeting room.

Present: Commissioners Eric Stinson, Ron Schmidt, and Troy Uhlir, County Clerk Anne Pruss, County Highway Superintendent Dick Johnson, and Register of Deeds Diane Nykodym. Zelle Representatives Jordan and Jamie, Norfolk Daily News reporter Willis Mahannah, WJAG reporter Pat Cavpye, News Channel Nebraska reporter Ryan Pattee were present.

Chairman Stinson read the following consent agenda items into the record:

- 1) Approval of minutes of October 12, 2022
- 2) Acknowledge receipt of Continuation Certificate of Douglas A. Wolken as Treasurer/Secretary of Madison Rural Fire District
- 3) Acknowledge receipt of Cancellation of Bond of Sam Kohler as Treasurer of Sanitary Improvement District #5
- 4) Approval of County Employee Policy and Procedure Manual with an effective date of December 18, 2022
- 5) Approval of Board of Equalization and Board of Commissioners meeting guidelines
- 6) Approval of proposal of building sign for courthouse from Love Signs in the amount of \$7,974.42

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- 7) Approval of Interlocal Agreement with Cities of Battle Creek, Madison, Newman Grove, Tilden, and Village of Meadow Grove and Rural Fire Districts of Battle Creek, Madison, Newman Grove, Tilden, and Village of Meadow Grove for purchase of radio and radio equipment.
- 8) Approval of Interlocal Agreement with City of Newman Grove for law enforcement services beginning November 1, 2022

Motion was made by Stinson and seconded by Schmidt to approve the consent agenda. Roll call vote: Ayes, Stinson, Schmidt, and Uhlir. Nays, none. Motion carried.

Motion was made by Stinson and seconded by Schmidt to approve the regular agenda. Roll call vote: Ayes, Stinson, Schmidt, and Uhlir. Nays, none. Motion carried.

Zelle Representatives Jordan and Jamie provided information on the next steps the County will take with the new completed handbook. Jordan informed the County has almost completed providing all employees with job titles and explained that the job descriptions are important for termination, corrective actions, and other purposes. The County will continue to work on performance management and FMLA with Jordan from Zelle. Jordan will be coming to assist the County with education for the new handbook.

County Highway Superintendent Johnson provided information on the plan for Elkhorn Rural Public Power District to build an underground transmission line to service power to Norfolk Bean Crush. County Highway Superintendent Johnson informed this line would go underneath the Northeast Industrial Highway.

Motion was made by Stinson and seconded by Schmidt to approve Right of Way Easement for Elkhorn Rural Public Power District to build an underground transmission line to service power to Norfolk Bean Crush. Roll call vote: Ayes, Stinson, Schmidt, and Uhlir. Nays, none. Motion carried.

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The following written reports and correspondence were reviewed:

- 1) Fund balance report
- 2) Sale of Surplus
- 3) County Sheriff distress warrant report, October, 2022
- 4) Economic Development 3rd Quarter, 2022 report
- 5) Planning and Zoning 3rd Quarter, 2022 report
- 6) CASA of Northeast Nebraska 3rd Quarter, 2022 report

The following claims were audited:

GENERAL FUND		
Total Net Payroll		170,472.92
A to Z Vac N Sew	Supplies, Probation Office	89.90
Advanced Correctional Healthcare	Professional Services, County Jail	27,991.29
Mark D. Albin	Legal Services, County Court	346.75
Albracht Disposal Service, LLC	Waster Removal, Courthouse	112.00
Allstate Benefits	Insurance Premiums	746.15
Alpha Workforce Health	Medical Services, County Jail	55.00
American Family Life Assurance Co.	Insurance Premiums	997.97
Appear	Mop and Towel Services, Public Defender	36.01
Appear	Towel Services, County Jail	77.66
Arkfled Lock & Security	Lock Services, Courthouse	127.50
ARL Credit Services	Garnish of Wages	269.14
BI, Inc.	Contract Services, Community Based Grant	256.50
Blue Cross Blue Shield of Nebraska	Insurance Premiums	156,783.75
Bob Barker Company	Uniforms, County Jail	3,091.44
Brady & Amy's	Fuel, Reappraisal	204.85
Brady & Amy's	Fuel, Noxious Weeds	166.68
Brogan Lamlli, P.C.	Legal Services, Juvenile Court	12,170.03
Preston Bussey	Refund of Health and Dental Premiums	33.13

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Century Link	Telephone Services, Probation Office	739.87
Champs, Inc.	Contract Services, County Jail	2,500.00
City of Madison	Utilities, County Jail	4,363.66
City of Norfolk	Contract Services, Communications Center	97,500.00
City of Norfolk	Utilities, Probation Office	302.40
City of Norfolk	Economic Development Funding	185,296.00
Clerk of the Supreme Court	Filing Fees, District Court	256.00
Colonial Life and Accident Insurance	Insurance Premiums	231.85
Complete Pest Elimination	Pest Control, Probation Office	215.00
Consolidated Management Company	Meals, County Jail	375.90
Constellation Newenergy	Gas Services, Courthouse	161.04
Constellation Newenergy	Gas Services, County Jail	375.74
COR Therapeutic Services, LLC	Professional Services, Community Based Grant	185.00
DAS State Accounting	State Access Fees, County Clerk	41.60
DAS State Accounting	State Access Fees, Communications Center	903.00
Douglas County Court	Certified Copy, Law Enforcement	3.00
Eakes Office Solutions	Supplies, Courthouse	68.96
Eakes Office Solutions	Supplies, Probation Office	819.37
Election Systems & Software	Election Supplies, Election Commissioner	2,593.80
Elkhorn Valley Bank & Trust	Health Savings Account	15.00
First Concord Benefits Group	Medical Pretax, Dependent Care, Admin. Fees, Deduct. Buy Down	7,272.92
Floor Maintenance & Paper Supply	Supplies, Probation Office	254.48
Frontier Bank	Supplies, County Clerk	41.44
Gaylen Boettcher Bair, P.C., LLC	Legal Services, Juvenile Court	1,732.62
Gordy's Towing & Repair	Repairs, County Sheriff	162.65
Guaranteed Lawn Care	Lawn Services, Extension Office	219.00
Guaranteed Lawn Care	Lawn Services, Veteran Service Office	146.00
Hampton Inn-Kearney	Lodging, County Sheriff	984.00
Matthew Headley	Mileage, Public Defender	136.25
Naomi Hemphill Cleaning	Cleaning Services, Public Defender	95.00

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Megan Hoins	Mileage, Public Defender	267.50
Holiday Inn Kearney	Lodging, Extension Office	104.95
Hollman Media	Domain Hosting and Advertisement, County Sheriff	350.00
Hollman Media	Web Services and Doman Hosting, County Offices	655.35
Home for Funerals	Cremation Services, General Assistance	2,200.00
Carey Hopkins	Mileage, Community Based Grant	21.88
Jack's Uniforms & Equipment	Uniforms, County Sheriff	454.63
Chad Jensen	Reimbursement of Clothing, County Sheriff	101.77
John's Disposal	Waste Removal, Probation Office	156.00
Justice Works	Consulting Fees, Public Defender	175.00
Madison County Clerk	Tax Deposit and Retirement	91,029.64
Madison County Court	Filing Fees, County Court	27.00
Madison County Sheriff Inmate Fund	Supplies, County Jail	295.19
Madison County Sheriff	Civil Process Fees, County Court	415.00
Madison County Sheriff	Civil Process Fees, District Court	370.85
Madison County Sheriff	Civil Process Fees, Mental Health	53.41
Madison County Treasurer	Vehicle Registration, County Sheriff	15.00
Madison National Life Insurance	Insurance Premiums	494.97
Medtox Laboratories, Inc.	Drug Testing, County Sheriff	488.40
Menards	Supplies, Planning and Zoning	23.66
Menards	Supplies, Noxious Weeds	23.65
Microfilm Imaging Systems, Inc.	Software Subscription, County Court	327.00
Moyer, Moyer, & Lafleur	Legal Services, Juvenile Court	1,992.20
Dakota Murphy	Witness Fees and Mileage, County Court	31.88
Nationwide Retirement Solutions	Deferred Compensation	1,050.00
Nebraska Cooperative Extension Association	Conference and Membership Dues, County Extension	665.00
Nebraska Child Support Payment Center	Garnish of Wages	257.08
Nebraska Health and Human Services	State Institutional Costs	630.00
Nebraska Law Enforcement Training Center	Registration, County Sheriff	350.00
Nebraska Public Power District	Utilities, Planning and Zoning	55.05

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Nebraska Public Power District	Utilities, Probation Office	400.12
Nebraska Public Power District	Utilities, Noxious Weeds	104.10
Nebraska Service Plus	Repairs, Courthouse	624.80
Norfolk Daily News	Publication Costs, Election Commissioner	128.75
Norfolk Daily News	Publication Costs, County Sheriff	1,971.23
Norfolk Daily News	Publication Costs, County Offices	693.59
Norfolk GM Auto Center	Repairs, County Sheriff	2,351.01
Northeast NE Juvenile Services, Inc.	Boarding Juveniles, Juvenile Detention	2,791.25
Nykodym Lawn Service	Lawn Services, Public Defender	230.00
Ryan O'Connell	Witness Fees and Mileage, County Court	31.25
One Office Solution	Supplies, County Clerk	192.75
One Office Solution	Supplies, Election Commissioner	288.10
One Office Solution	Supplies, County Court	287.34
One Office Solution	Supplies, Probation Office	117.23
Michael Peterson	Contract Services, Community Based Grant	120.00
Pitney Bowes	Rental Fees, County Offices	356.97
PrecisionIT	Supplies, Planning and Zoning	31.50
PrecisionIT	Supplies, County Court	49.00
PrecisionIT	Supplies, Courthouse	179.99
PrecisionIT	Supplies, County Sheriff	184.99
PrecisionIT	Supplies, Probation Office	604.80
PrecisionIT	Supplies, Noxious Weeds	31.50
PrecisionIT	Contract Services, County Offices	6,658.92
PT Holdings	Rental Fees, Juvenile Accountability	2,150.00
Redwood Toxicology Lab	Drug Testing, Probation Office	248.00
Jayd Roberts	Mileage, Extension Office	87.50
Jorge Rodriguez	Mileage, Community Based Grant	4.38
Security Shredding	Shredding Services, County Court	52.50
Sparklight	Internet Services, Public Defender	66.62
Stealth Broadband	Internet Services, Probation Office	360.00

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Stealth Broadband	Internet Services, Courthouse	5,037.38
Stonacek Funeral Chapel	County Burial, General Assistance	2,200.00
Summit Food Service	Inmate Meals, County Jail	8,400.22
Mary Thompson	Refund of Health Insurance Premium	175.49
Trane	Repairs, Courthouse	583.22
UNL Eastern Nebraska Research & Extension Center	Salary Benefits, County Extension	11,513.36
US Bank Corporate Payment System	Supplies, Election Commissioner	366.58
US Bank Corporate Payment System	Supplies, County Sheriff	4,765.02
US Bank Corporate Payment System	Supplies, County Jail	869.28
US Bank Corporate Payment System	Car Wash Tokens, Fuel, Supplies, Juvenile Accountability	103.72
US Bank Corporate Payment System	Subscription, District Court	149.90
US Bank Corporate Payment System	Meals and Subscription, County Attorney	143.29
Verizon Wireless	Telephone Services, County Sheriff	2,195.54
Verizon Wireless	Telephone Services, Law Enforcement	52.85
Verizon Wireless	Telephone Services, Noxious Weeds	50.88
Vision Service Plan	Insurance Premiums	588.90
Vital Care	Supplies, County Jail	99.50
Derek Volker	Tutoring Services, Community Based Grant	105.00
James Vrbsky	Reimbursement of Clothing, County Sheriff	402.96
	Total General Claims with Payroll	844,303.56
ROAD/BRIDGE FUND		
Total Net Payroll		36,765.24
Albracht Disposal Service, LLC	Waste Removal	46.00
Allstate Benefits	Insurance Premiums	200.61
American Family Life Assurance Co.	Insurance Premiums	439.14
AutoZone	Parts	127.53
B'S Enterprises	Culverts	26,791.70
Barco Municipal Products	Signs	1,834.72
Bauer Built Tire	Tire Repairs	2,233.00
Blackhills Energy	Gas Services	39.24

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Blue Cross Blue Shield of Nebraska	Insurance Premiums	40,953.25
Colonial Life and Accident Insurance	Insurance Premiums	333.83
Constellation Newenergy	Gas Services	46.80
Cornhusker International Trucks	Parts and Repairs	4,542.22
First Concord Benefits Group	Medical Pretax, Administration Fees, Deductible Buy-Down	2,629.27
Floor Maintenance & Paper Supply	Supplies	41.93
Kelly Supply Company	Parts and Supplies	637.00
Ken's Trailer Sales & Repair	Parts and Repairs	56.20
KGP Services LLC	Supplies	1,149.46
Kimball Midwest	Parts	514.05
Madison County Clerk	Tax Deposit and Retirement	18,512.15
Madison County Treasurer	Repayment of Cash-In-Lieu and Reimb. of Health Ins.	196.77
Madison National Life Insurance	Insurance Premiums	97.85
Matteo Sand & Gravel	Gravel	707.16
Nationwide Retirement Solutions	Deferred Compensation	1,295.00
Nebraska Child Support Payment Center	Garnish of Wages	275.54
Nebraska Public Power District	Utilities	207.91
NMC Exchange	Parts and Repairs	980.14
Norfolk GM Auto Center	Repairs	348.39
Northeast Nebraska Solid Waste Coalition	Waste Removal	17.52
Pinkelman Truck & Trailer	Parts and Repairs	12,515.04
Power Plan	Parts and Repairs	6,131.61
Prather Tools	Tools	107.50
RDO Truck Centers	Parts	652.79
Road Builders Machinery & Supply	Parts and Repairs	4,165.36
Stealth Broadband	Internet Services	719.54
Straight-Line Striping, Inc.	Pavement Marking	31,357.05
Truck Center Companies	Parts and Fuel	93.46
Verizon Wireless	Telephone Service	168.38
Vision Service Plan	Insurance Premiums	143.30

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Z & Z Sales	Repairs	40.75
	Total Road/Bridge Claims with Payroll	198,114.40
VISITORS PROMOTION FUND		
Norfolk Area Visitors Bureau	Administration Fees	17,727.58
	Total Visitors Promotion Fund	17,727.58
VISITORS IMPROVEMENT FUND		
Norfolk Area Visitors Bureau	Administration Fees	8,538.97
	Total Visitors Improvement Fund	8,538.97
LAW ENFORCEMENT OPERATING FUND		
Madison County Sheriff Inmate Fund	Supplies	403.33
	Law Enforcement Operating Fund	403.33
DRUG COURT FUND		
Premier Biotech, Inc.	Drug Testing	326.04
Redwood Toxicology Lab	Drug Testing	27.00
	Total Drug Court Fund	353.04
ROAD BRIDGE BOND FUND		
Frontier Bank	Highway Allocation Bond Payment	13,512.50
	Total Drug Court Fund	13,512.50
	Total Claims with Payroll	1,082,953.38

Motion was made by Stinson and seconded by Uhlir to approve the claims as audited and authorize the County Clerk to issue checks for payment of said claims. Roll call vote: Ayes, Stinson, Schmidt, and Uhlir. Nays, none. Motion carried.

The Board adjourned at 10:21 A.M. to Tuesday, November 8, 2022 at 9:30 A.M.

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ATTEST:

Anne M. Pruss
County Clerk

Troy Uhlir, Chairman
County Board of Commissioners